Associated Students of Merritt College (ASMC) Incorporated

August 5th, 2025 | 3:00pm - 4:30pm

12500 Campus Drive, Oakland, CA 94619

ASMC Chambers, R-127

ASMC Special Meeting

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the community we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and the values needed to succeed and participate responsibly in a democratic society and a global economy.

NOTICE IS HEREBY GIVEN that the Associated Students of Merritt College will hold a

Special meeting on Wednesday, August 5th, 2025, from 3:00pm - 4:30pm

The meeting information is noted below:

The ASMC Inc. Council reserves the right to suspend the orders of the day if necessary to conduct business. All Associated Students of Merritt College meetings are held in locations that are wheelchair accessible. Other reasonable accommodations may be provided upon request. Persons requesting such accommodation are requested to notify the Director of Student Activities and Campus Life, Doris Hankins dhankins@peralta.edu no less than two (2) working days prior to the meeting. Efforts will be made to meet requests made after that deadline. Contact the President at asmcpresident@peralta.edu for agenda related items.

I. **CALL TO ORDER- Called to order at 3:02pm.**
II. **ROLL CALL:**

Position & Name	Present	Absent
President- Davina Malbrough	P	
Vice President- Vacant		
Vice President of Finance- Fatima Jelks	P	

Vice President of Communications- Vacant		
Vice President of Participatory Governance- Vacant		
Vice President of ICC- Kosi Ugeh	P	
Senator- Vacant		

III. ADMINISTRATION OF OATH OF OFFICE - We Swore in Kosi Ugeh As Vice President Of Inter-Club Council.

IV. APPROVAL OF AGENDA - VP of Finance Jelks motioned to approve the agenda, VP of ICC Ugeh Seconded. Motion was passed unanimously

V. APPROVAL OF MINUTES
July 9th, 2025 - VP of Finance Jelks motioned to approve the July 9th minutes, VP of ICC Ugeh Seconded. Motion was passed unanimously

VI. PUBLIC COMMENT {BROWN ACT §54954.3}

This segment of the meeting is reserved for members of the public to directly address the ASMC Inc. Council on any matters that are within its jurisdiction and not on the present agenda. A time limit of three (3) minutes per speaker and twelve (12) minutes per topic will be allowed. The law does not permit any action to be taken, nor extended discussion of items not on the agenda. The opportunity for public comment on items that appear on the present agenda can be taken at the beginning of each item. The Associated Students of Merritt College may briefly respond to comments made or questions posed. To place an item on a future agenda, contact the Vice President of Communications at asmcvpcommunication@peralta.edu and copy the President at asmcpresident@peralta.edu.

VII. APPOINTMENTS & REMOVALS (10 Minutes)

VIII. GUEST SPEAKERS (10 Minutes)

IX. Reports

Advisors | 5 Minutes -

President | 5 Minutes

Vice President | 5 Minutes

Vice President of Finance | 5 Minutes

Vice President of ICC | 5 Minutes

X. Old Business

A. Stipend | 15 MINUTES

The board will discuss and take action to provide a stipend to executive board members with stipulations. This cost shall not exceed $10000.

- **VP of Finance Jelks motioned to amend the wording to read that the 10,000 dollars is for the fiscal year.**
- **New - The board will discuss and take action to provide a stipend to the executive board members with stipulations. This cost shall not exceed 10,000$ for the fiscal year.**
- **VP of Finance Jelks motioned to approve the stipends with amendments, VP of ICC Ugeh Seconded. Motion was passed unanimously**

B. Club Rush Fall | 15 MINUTES

The board will discuss and take action to host club rush. This cost shall not exceed $2000.

- **President Malbrough motioned to amend the amount to 500$, VP of Finance Jelks seconded.**
- **New - The board will discuss and take action to host a club rush. This cost shall not exceed $500.**
- **VP of Finance Jelks motioned to approve the stipends with amendments, VP of ICC Ugeh Seconded. Motion was passed unanimously**

C. Club Rush Spring | 15 MINUTES

The board will discuss and take action to host club rush. This cost shall not exceed $2000.

- **President Malbrough motioned to amend the amount to 500$, VP of Finance Jelks seconded.**
- **New - The board will discuss and take action to host a club rush. This cost shall not exceed $500.**

- **VP of Finance Jelks motioned to approve the stipends with amendments, VP of ICC Ugeh Seconded. Motion was passed unanimously**

D. Express Enrollment Week | 5 MINUTES

The board will discuss and take action to plan express enrollment.

- **Tabled until next meeting**

E. Welcome Week Fall | 5 MINUTES

The board will plan Welcome Week for Fall 2025.

- **Tabled until next meeting**

XI. New Business

F. Revisions to Management Policy 5100 | 15 MINUTES

The board will discuss and take action to approve revisions to management policy 5100 or the charter/re-charter policy.

- **Tabled until next meeting**

G. Updating ASMC/ICC Rooms | 15 MINUTES

The board will discuss and take action to reorganize and refurbish our rooms. This cost shall not exceed $2000.

- **VP of Finance Jelks motioned to approve, VP of ICC Ugeh Seconded. Motion was passed unanimously**

H. General Assembly | 15 MINUTES

The board will discuss and take action to attend the general assembly. This cost shall not exceed $5000.

- **VP of Finance Jelks motioned to approve, VP of ICC Ugeh Seconded. Motion was passed unanimously**

XII. ANNOUNCEMENTS

Reserved for members of ASMC Inc. Council to make announcements and no discussion will occur and no action may be taken.

XIII. ADJOURNMENT - Meeting was adjourned at 4:30pm