

Meeting Minutes**Dec 1, 2020****3:00-5:00pm****<https://cccconfer.zoom.us/j/8123812235>****MEMBERS:**

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
x	Brock Drazen (f). Facilities	X	Maya Henderson (s) Facilities
x	Tara Marrero (c) Facilities		Patricia Rom (c) Facilities
X	Stefani De Vito (f). Facilities and Health and Safety		Waaduda Karim (c) Facilities and Health and Safety
X	Dean Chriss Foster (a). Facilities		Faculty spot vacant Facilities
	Corey "Buddy" Mast (s). Facilities	X	Molly Sealund (c) Facilities and Health and Safety
X	Jason Holloway (a) Health and Safety	X	Teresa Williams (f) Health and Safety
X	Mildred Oliver (f) Health and Safety	X	Liana Gerardo (f) Health and Safety
X	Lee Peevey (c) Health and Safety		Benny Aranda (c) Health and Safety
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
	Benny Aranda -Facilities	X	Chriss Foster -Health and Safety
	Anthony Walker-Facilities		Royle Roberts -Health and Safety
	Dale Nebata-Facilities		

GUESTS: Sharon Serrano (AECOM), Atheria Smith (VCGS), Keith Kajiya (AECOM), Bobby Khushal (ALMA Strategies), Nathan Pellegrin, Brad Balukjian, Marie Amboy, Ronald Moss

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 3:14 p.m.	
II. Adoption of Agenda	Agenda Adopted	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Minutes -Approved—CFC Notes from Oct. 6, 2020/ Minutes from Nov. 3, 2020 Approved; H&S minutes April 1, 2020, Oct. 7, 2020, Nov. 10, 2020 Approved.	Chair – Email to merrittgovdocs@peralta.edu

<p>IV.Action Items/ Presentations</p>	<p>AECOM visits and presents on Bond Spending.</p> <ul style="list-style-type: none"> • A.Smith speaks on S space allocation. She had a walk through on Nov. 30 and spoke with T Marrero. and Dr. Johnson. • Marerro lists relocation needs: Division I from D building, Fire Life Science in F building, Histotech/ Genomics from 860 Atlantic, Math labs with offices and Cyber Security. • B. Kushal needs to know the parties involved to get things moving. He will review building space. He will also review other available spaces on campus • Get an email out to all relevant parties • Shell spaces are 11132 square feet. Smith, prioritization will take place and also we will look for other office space around campus. Khushal notes he uses Fusion for square footages and he has some slightly different numbers. • Bond Spending Plan for Merritt presented by AECOM—Keith Kajiya and Sharon Serrano • Packaging some 60 capital projects with Kitchel. They are being bundled for bidding and some emergency projects are going forward like the IT closets (district-wide spearheaded by Amy Marshall at Laney). • 60 infrastructure capital projects were defined based on previously submitted lists instead of consulting with outside engineers/experts as previously planned for expediency. • AECOM will provide a Timeline at Feb 2 meeting • A.Smith speaks about security plan—Zulu -24hours/ 7 days a week including off hours K9 coverage with trainer. • S. De Vito suggests we invite new security firm rep to our meeting. • Concerns are expressed by L. Peevy regarding the unarmed new security agency. • M.Oliver notes that she would like to meet with new firm for seamless coordination with the student safety aid program • M.Henderson raises question about guns on campus. Clarity about who can carry weapons on campus—consensus that it's not legal but rules not completely clear. • Larger discussion about the unarmed security issue —some supportive of the change and some very concerned. 	<p>Drazen to invite same group to Feb meeting.</p> <p>T Marrero to forward Gisele Giorgi info to A Smith. regarding Histotech/genomics issues</p> <p>T. Marrero will send contact info to B. Kushal of all involved parties regarding space in S</p> <p>B. Kushal will review S spaces and contact interested/ involved parties</p> <p>AECOM will send out timeline of projects prior to Feb 2, 2021 meeting.</p> <p>Invite new security firm to next meeting.</p>
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<p>V. Standing Items</p>	<p>Goals</p> <ul style="list-style-type: none"> • 1. Have a quorum for every meeting. (50% of voting members) • 2. Review, understand and enforce CFC Bylaws • 3. Take minutes every meeting and make sure they are posted • 4. Understand the processes involved in the 5 year facilities master plan <p>Accreditation</p> <ul style="list-style-type: none"> • N/A <p>Equity</p> <ul style="list-style-type: none"> • N/A 	
<p>VI. New Business</p>	<p>Identify Topic of Discussion</p> <ul style="list-style-type: none"> • Health and Safety/Facilities combined meeting structure. • M.Sealund suggests subcommittee meet and discuss return to campus protocols and regular campus-wide meetings for transparency and all stakeholders thoughts/concerns/ideas. • Fencing around Lot. B—T.Marrero indicates bids have come in for chainlink fence for just under 500k. • Wildlife interface—M.Sealund followed up with emails to A.Smith. Still awaiting update. • B. Balukjian presents regarding Resolution in support of all summer 2021 CE classes that need to have face to face hours during outdoor classes, be allowed to teach them with appropriate state/county covid protocols in place. Motion Approved unanimously in both H&S and Facilities. • B.Balukjian also requesting support and direction on PPE for the above programs. • M.Amboy notes the need for a Return to Campus planning group and suggests CE stakeholder participation. • M.Sealund moves that Taskforce for Return to Campus Subgroup be created. Second by M.Oliver. Motion Approved • Proposed members so far—M.Amboy, M.Oliver, L.Gerardo, M.Sealund, L.Peevy, R.Moss, T.Marrero, T.Williams. • Air Quality/Ventilation—L.Gerardo and S.De Vito note importance of HVAC system on campus—priority 1. TMarrero/M.Amboy discuss best route based on costs of repair v. Replacement. Need deep assessment. 	<p>T.Marrero requests B.Balukjian email her directly regarding PPE discussion</p> <p>Get an update on progress of Return to Campus subcommittee—who is on it and what progress has been made—add to Feb 2., 2021 agenda</p> <p>Drazen to bring HVAC concern to district facilities committee on Dec. 4, 2020</p> <p>Get update on HVAC from district/AECOM on Feb 2, 2021</p>

<p>VII.Old Business</p>	<p>Identify Topic of Discussion</p> <ul style="list-style-type: none"> • Quick discussion about special meeting for discussion and vote on resource allocation list. • Discussion regarding meeting dates and times. Allocation list meeting scheduled for Dec. 15, 2020 and next combined meeting Feb 2, 2021 3pm-5pm. • Most old business was addressed during the meeting. • All undiscussed items tabled and will carry over to Feb 2, 2021 	
<p>VIII.Announcements</p>	<ul style="list-style-type: none"> • N/A 	
<p>IX.Adjournment</p>	<p>Meeting adjourned at 5:25pm</p>	