

Merritt College Budget Committee Minutes

[December 16, 2020]

[3:00PM-5:00PM]

[Room Location or Zoom ID]

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Marie Amboy, Co-Chair		Phasasha Pharr
X	Linnea Willis, Co-Chair	X	Lilian Pires
	Tauheeda Anderson	X	Thomas Renbarger
	Lilia Chavez	X	Denise Richardson
X	Maya Henderson	X	Derrick Ross
X	Victor Littles	X	Rebecca Uhlman
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Brock Drazen		
X	Nathan Pellegrin		
X	Jason Holloway		

GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 03:14PM	
II. Adoption of Agenda	Adjustment to agenda To remove the Review and Discussion of Institutional Budgets Agenda was adopted (approved all in favor)	Chair – Email to merrittgovdocs@peralta.edu <u>u</u>
III. Approval of Minutes	Marie Amboy made a motion to approve the minutes and Tom Renbarger second this motion. November Minutes were approved (all in favor).	Chair – Email to merrittgovdocs@peralta.edu <u>u</u>
IV. Action Items/ Presentations	Review and Discussion of Institutional Budgets	
V. Standing Items	N/A	
VI. New Business	APU Resource Allocation Request <ul style="list-style-type: none"> • There are two sections personal resources and non-personal resources • The APU resource request copy will be sent out using the calendar on Outlook • There are about 10 comments on the email that summarizes the results • Separated in groups Group 1: Noticed that some estimates were not accurate. They were wondering what the actual cost is. Portions of part one are redundant 	

Group 2: We reviewed the program vs the administration focusing on the high level request. Both programs and administration seemed to be in agreement generally with most of the high level requests. One thing we noticed in our numbers for example is that the Technology Committee had added several items and the administrators haven't ranked it

Group 3: We noticed that the PPE request from different discipline we're given different administrative priorities and that was confusing. If we were going to be back to face-to-face instruction. And COVID-19 is still an issue in FALL of 2021 all the PPE request would have the same prioritization

- We might be able to fund some of these existing request with CARE funds or other existing resources
- As administrators we might look at this now since some request are urgent
- Please save this and send me an email. In the subject line include Budget Committee and range of numbers you were apart of. Marie can compile and send one document to Nathan
- Linnea made a motion that the college Budget Committee go ahead and recommend and approve the resource allocation request list as presented today with the following provisions.

One: That any subsequent program reviews that are turned in between now and college council renew that those be added to this list

Two: That anything that Technology committee, Facilities or any committee sees in the interim needs to be added to the list and ranked

Three: Anything that the administration finds between now and then can add to the list also ranked.

- Tom Renbarger second the motion
- Maya Henderson had abstained due to concerns we looked at admissions and records
- An example furniture that was high priority but we are not going back to school
- Derrick has a concern of not being able to review
- Linnea has withdraw the motion
- We will review jointly with College Council in January 27
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Review position Control and Vacancies

We table this agenda item to review in January

Update on CARES Funding

CARE'S Fund

- 1) Direct aid to students spend by Spring
 - 2) The institutional funding we submitted the grant application late
- Everything needs to be spend by this fiscal year to make the September 30 deadline

Instruction-\$247,800

Student Service-\$238,200

	Administrative Service-\$122,141 General College-\$16,500 Total- \$624,641	
VII. Old Business	N/A	
VIII. Announcements	N/A	
IX. Adjournment	Meeting adjourned at 5:00PM https://cccconfer.zoom.us/rec/play/wvCbOqI-xpC7p8ATXJVtJqNZ62aMAEDVeYwS8KXtbnM0ryZ5IAvqIJU3YLTsK5Pw-JUgujxc3zdqXfHg.PDRqW4PPyxq6QVM7?continueMode=true	
X. Zoom Recording		