



College Budget Committee
Meeting Minutes
December 9, 2015
3:00pm-5:00pm
Business Office Conference – Room Q218

Present	
Dr. Norma Ambriz-Galaviz	Ron Perez
Dr. Del Rosario	Charlotte Victorian
Dr. A Cedillo	Kinga Sidzinska
Carlos Mclean	Maria Perez
Tae-Soon Park	
Absent	
Timothy Brice	Dr. Wise Allen
Daniel Lawson	Tanya Ilarde
Nghiem Thai	Linnea Willis (maternity leave)
Denise Woodward	ASMC Student Representative
Dr. Mario Rivas	
Guests:	
Maria Perez and Mrs. Cynthia Alvarado-Lunar (Minute Takers)	Samantha Knappenberger
Dr. Audrey Trotter	Anita M. Black

AGENDA ITEM	DISCUSSION	FOLLOW-UP/ACTION
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order at 3:20 pm 	
2. Agenda	Review of agenda	<u>Approved</u>
3. Review of Minutes	Review of November Minutes Corrections: <ul style="list-style-type: none"> Tae-Soon Park and Maria Perez were present at November Meeting. Carlos Mclean with one C. Page 2- CDCPD not CDPD. Page 3. Item 6. Next meeting date is December 9th, 2015. 	

<p>4. Program Review</p>	<ul style="list-style-type: none"> • Summary of what was discussed at CBC to set timeline of when resource proposals should be submitted to CBC. • February 1st target to review proposals • Program Review Appendix given for budget submitted before end of the semester. • February 17th CBC meeting with CEMPC • January 27th Only receiving recommendations no decisions made. • Compilation of budget requests, deans should send their compilations of their departments before returning. • Dean presenting budgets to CBC. • 82% Program Reviews Completed • P.O program review template. Campus to decide how to proceed validation team was composed to • Department chair calendar. • February 10th along with CEMPC • Dean and department chairs to have 1 week to review resource planning. • Mathematics has 5 program reviews • Designated administrator to summarize resource allocation request. • Budget committee will review prioritize for student services, division offices, etc. • Summarized request dean made presentation for their department requests. • CBC to be reviewed the institutional priorities and for the departments. • Budget approved and sent to college council during April 13, 2015 • January 28 deadline for administrators to be summarized budgets. • According to 2016-2017 Integrated Planning and Budget Development Calendar February 28 College prioritize PIOS/ Resource requests. Therefore planning will take place during the month of February. • Each admin will give a 15 minute presentation to CBC to take to CEMPC. • Second week for CEMPC and CBC to meet. • Subcommittee goes through each subcommittee. 	
<p>6. Next Meeting Date</p>	<ul style="list-style-type: none"> • December 9TH 	
<p>7. Adjournment</p>	<ul style="list-style-type: none"> • 5:10 pm 	