



MERRITT COLLEGE
Minutes of the College Budget Committee Meeting
Wednesday, April 15, 2015, 3-5 pm, Room Q218

Attendees: Linnea Willis, Dr. Dettie Del Rosario, Timothy Brice, Dr. Tae-Soon Park, Nghiem Thai, Tara Marrero, Daniel Lawson, Charlotte Victorian, ASMC Student Rep-Maria Fernandez, Dr. Arnulfo Cedillo, Kinga Sidzinska, Maria Fernandez, Ana Ivy Pena, Dr. Norma Ambriz-Galaviz

Absent: Denise Woodward, Dr. Elmer Bugg, Tanya Ilarde, Carlos McLean

Guests:

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Meeting called to order at 3:07 p.m.	
I. Review of Minutes	<ul style="list-style-type: none"> • March minutes tabled. 	
II. Review of Agenda	<ul style="list-style-type: none"> • Move Agenda item #5 to Item #3. 	<ul style="list-style-type: none"> • Motion made by Daniel Lawson to approve the agenda as revised. Dr. Del Rosario seconded approval of minutes. Motion carries unanimously.
III. Review 2014-2015 Goals- Evaluate What Accomplished This Year and Priorities for Rest of the Year/Next Year.	<ul style="list-style-type: none"> • Dr. Del Rosario presented the memorandum received on March 17, 2015, regarding the 2015-16 tentative budget development guidelines and allocated budgets for all campuses. • Letter confirms the amount of \$1,755,691 that was allocated to Merritt College. 	<ul style="list-style-type: none"> • Chair Linnea Willis requests that the committee works collectively on how to bring the issue of funds allocated to the District.

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	<ul style="list-style-type: none"> • Carlos McLean questioned why Berkeley City College allocation is higher than Merritt and Alameda. • Dr. Bugg noted that the allocation of FY 2015-16 discretionary funds are not consistent with the BAM model. • Dr. Del Rosario will bring Mr. McLean's question to the Business Managers meeting for Vice Chancellor Rinne to address. • 	
IV. Review Budget Process Flow Chart and Discuss Ways to Improve for Next Year	<ul style="list-style-type: none"> • The President 	
V. Status of Budget	<ul style="list-style-type: none"> • The proposed 2015-16 budget remains within the allotted amount given to Merritt and will be forward to the District by April 20, 2015. • Purchasing cut off for all materials for FY 2014-15 was March 31, 2015. • Fund 11 Cut-Off is April 30, 2015 • All cost for services need to be encumbered prior to deadline and service completed before June 30, 2015 • Salary Savings from vacancies is 380k for FY2014-15. Funds are not easily able to be transferred to discretionary funds. • Salary Savings will have to be approved by the President for any use before district approves. • Salary Savings will be used to cover the 1351 deficit. • Fund 12 PASS Proposals modified for • 	<ul style="list-style-type: none"> •
VI. New Old Business-other items for discussion	<ul style="list-style-type: none"> • The President will bring in an ICC to help resolve issues between the Business Office and ASMC. 	<ul style="list-style-type: none"> •
	Meeting adjourned at 5:15pm	<ul style="list-style-type: none"> • Motion made by Dr. Tae-Soon Park to adjourn. Daniel Lawson seconded to adjourn meeting. Motion carried

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		unanimously.
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