



MERRITT COLLEGE

Office of the President



September 28, 2022

RE: ACCJC 2022 FOLLOW-UP REPORT UPDATED EVIDENCE

Dear ACCJC and Visiting Team Members,

The PCCD 2022 Follow-Up Report was reviewed and adopted through various governance groups and forwarded to the Board of Trustees Sept 13, 2022. Since that time, several key actions related to the District Requirements and Fiscal Issues have occurred. This letter indicates the additional updated evidence with some annotation.

District Requirement 1 (DR1) and Fiscal Issue 1 -The final adopted budget and key actions to correct the budget TCR error are included below as well as evidence of continued contracts sustaining work into the future as referenced in the Follow-Up Report narrative.

- Updated Adopted Budget [R1.52, R1.52a, R1.52b]
- Resolution to adopt Final Budget [R1.52c]

Prior to the visit the Planning and Budgeting Integration Model (PBIM) Summit will meet 10/7/2022. Important documents are included below.

- PBIM Summit Agenda 10/7/2022 [R1.53]
- Evaluation Matrix for continuous improvement of PBIM processes. PBIM Summit Recommendations Matrix [R1.53a]
- Safety And Wellness Plan review and discussion – Review historical justification and plan for district-wide safety. Discuss outcomes and gather input. Plan-Holistic Safety and Wellness PCCD [R1.53b]
- PBIM process and manual review -Suggested revisions to PBIM structure and processes that clarify roles of PGC and PBC, define operational responsibilities. PBIM Manual 418 2017 update [R1.53c]
- Financial Accountability Recovery Action Plan 09 10 2019 [R1.54]

Extension of the Edgerock Technology consultants contract which provides the District with continued professional services for the District Financial Aid Office through January 31, 2023. Edgerock assists the District with the establishing quality control systems for the financial aid year, including but not limited to working with the Information Technology Department to develop implementation checklists, aligning administrative online functions, establishing test modules for migration to production, assessing and implementing test controls that define and ensure data accuracy and creation and consolidation of data collection queries and reports, troubleshoot ongoing issues with Common Origination and Disbursement (COD) and training.

- Edgerock BOT Agenda 9_13_22 [R1.55]

Merritt College puts students first. Through our rich educational programs, we foster a culture of equity and inclusion that empowers our students to achieve their greatest potential and make meaningful contributions to their respective communities and our global society.

- Edgerock contract SOW 9-13_22 [R1.55a]

Extension of the Huron Consulting Group Inc. provides consulting support to assist PCCD with issues related to optimizing business processes that have been implemented as part of the recent PeopleSoft 9.2 implementation, as well as those related to the currently implemented Phase II. Anticipated completion June 30, 2023.

- Huron ICC addenda BOT 9_13_22 [R1.56]
- Huron Contract Addendum_signed [R1.56a]

Documentation of a cost saving benefits shift through Alliant Insurance Services which collaborates with the Benefits Office developing short- and long-term planning strategies for cost savings and long-term fiscal stability in the acquisition and delivery of the benefit-related products. Alliant Insurance Services, Inc. represents the District in negotiations with providers on all elements of group health and welfare benefits, and administrative and compliance issues, including those related to premium benefit funding levels, plan designs, and special term terms and conditions.

- Benefit strategies contract BOT 9_13_22 [R1.57]

The District determined that changes in the health benefits marketplace make it possible to offer health benefits that are comparable or better than current benefits at a lower cost. The District worked with Alliant Insurance Services to develop alternative health insurance plans, received multiple bids, and identified Self-Insured Schools of California III (SISC III) as the best option for health insurance plans. The contract with SISC III is projected to save the District \$3,900,000 between January 1, 2023 and October 1, 2023 (the beginning of the new plan year). This savings will enable the District to invest in salary increases for employees whose salaries have fallen below the labor market, which will enable the District to compete for and retain qualified employees.

- BOT Benefits Change 9_27_22 [R1.58]
- PCCD OPEB Design Estimate [R1.58a]
- Resolution 22/23-82 on Benefits change [R1.58b]

Application to qualify for the 2022-23 COVID-19 emergency conditions allowance, including the Emergency Conditions Recovery Plan approved by the local board of trustees. The Chancellor's Office anticipates this document serving as a planning tool to advance student success, fiscal health planning, transparency, and community engagement.

- Emergency Conditions Response BOT agenda [R1.1.59]
- Districtwide Emergency Conditions Allowance Application [R1.59a]

District Requirement 2 (DR2) and Fiscal Issue 3

- Emails confirming Audit finding 2021-003 (and 2020-003 Gramm-Leach-Bliley Act – Student Information Security (GLBA) resolved per CWDL Auditors [R2.39]
- Emails confirming Audit finding 2021-003 (and 2020-003 Gramm-Leach-Bliley Act – Student Information Security (GLBA) resolved per Financial Student Aid FSA [R2.40]
- Any emails from DOE or further resolutions COD, CLOSING (Oracle)

Merritt College puts students first. Through our rich educational programs, we foster a culture of equity and inclusion that empowers our students to achieve their greatest potential and make meaningful contributions to their respective communities and our global society.

District Requirement 5 (DR5)

Updated, newly adopted, resolutions as evidence of the ability of the Board to reach a decision and act in support of those decisions.

Additional Resolutions Approved

- Resolution No. 21/22-51 For District Brown Act-Covered Legislative Bodies To Continue Conducting Meetings Via Teleconference. [R5.30]
- Resolution No 21/22-73 Directing funds from the Education Protection Account complying with Proposition 30. [R5.31]
- Resolution 22/23-82 on Benefits change [R5.32]

District Requirement 7 (DR7)

Documents from the Council on Instruction, Planning and Development (CIPD) aligning recent regulatory changes (Common Course Numbering, CALGETC & Transfer Model Curriculum) and reviewing.

- Detailed CIPD Agenda 9_12_2022 [R7.08]
- 22-23 CIPD Goal Setting 9.12.22 [R7.08a] (Need filled in CIPD Goal Setting)

Fiscal Issues (FI)

F1 Establishing guidelines to reduce operational overspending and eliminate the structural deficit


- Please see the PBIM document under DR1

F2 Adopting a restructuring plan to improve efficiencies and accountability at the District Office and the Colleges

- Updated sustained hiring in key positions to address efficiencies and accountability
- Continued Reorganization and Employment in Fiscal Services and Financial Aid positions. Continued employment_9_13_22 [F2.32]
- Continued Employment of A&R and Financial Aid positions. Continued employment_9_27_22 [F2.33]

Thank you for consideration of these additional pieces of evidence representing our sustained attention to the requirements and fiscal issues.

Kind regards,



David M. Johnson, Ph.D.
President
Merritt College

Merritt College puts students first. Through our rich educational programs, we foster a culture of equity and inclusion that empowers our students to achieve their greatest potential and make meaningful contributions to their respective communities and our global society.