



Instructional Equipment and Library Materials (IELM) Committee Meeting Agenda

October 10, 2018

9:30-10:30 a.m., Room T-750

Co-Chairs: Denise Richardson, Fred Bourgoin

Note taker: TBD

Committee Members: Paul Bolick, Kim Bretz, Doug Bruce, Autumn Sullivan, Greg Schwarz, William Trego

Guest(s): n/a

I. STANDING ITEMS

AGENDA ITEM	FACILITATOR(S)	DISCUSSION POINTS	FOLLOW-UP ACTION
a. Call to Order	Bourgoin		
b. Identify a note taker	Bourgoin		
c. Approve the minutes from the February 2 meeting	Bourgoin		
d. Adopt the Agenda	Bourgoin		

II. NEW ITEMS

AGENDA ITEM	FACILITATOR(S)	DISCUSSION POINTS	FOLLOW-UP ACTION
a. Review of committee's charge and membership	Richardson		
b. Review of 2017–18 expenses	Bourgoin		
c. Creation of process for extended deadline to spend 2017–18 funds	Richardson		

d. Review and adoption of criteria for allocation of 2018–19 funds and rolled-over 2017–18 funds	Bourgoin		
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III. ADJOURNEMENT