

Laney College - Facilities Planning Committee Goals for 2018-19

(approved 8/27/18)

GOAL	OBJECTIVE	TASKS
<p>1. Review, revise, and adopt processes for space allocation requests to align with new Program Review process</p>	<ul style="list-style-type: none"> • Clarify the role of FPC in the review of relevant parts of submitted Program Reviews with regard to facilities usage and allocations • Align current space allocation processes with new program review process 	<ul style="list-style-type: none"> • Form a sub-committee to align current FPC process for review of space allocation with new program review format - develop rubric and criterion. • Report to department chairs and program coordinators on eventual format of review procedures
<p>2. Oversee the college's plan for improving facilities with upcoming bond measures.</p>	<ul style="list-style-type: none"> • Upon successful passing of a bond measure, the FPC should facilitate the process of prioritizing and initiating upcoming projects • The FPC coordinates with DGS in submitting relevant construction plans to the 5-year construction plan (5YCP in FUSION) to maximize our chances for state funding. • Encourage departments and programs to participate in the development of the initial FTMP projects • Monitors and report to the Laney community on the progress of Laney bond projects • 	<ul style="list-style-type: none"> • Determine the format and media to post updates on bond measure and progress on FTMP • Schedule meetings with stakeholders and discuss strategies on how to fit their plans into the FTMP • Form Bond Working Groups for each phase of the implementation of the FTMP • Post progress of projects monthly
<p>3. Maintain and improve communications of facilities related items to the campus community.</p>	<ul style="list-style-type: none"> • Improve communications through newsletters, web postings, outreach to department chairs and staff. • 	<ul style="list-style-type: none"> • Develop the format and schedule (frequency) of communications from the committee to the community • Inform and educate the Laney community on how to address facilities related issues.

<p>4. Foster and strengthen communication and collaboration of Laney FPC with the District.</p>	<ul style="list-style-type: none"> • Attain better coordination of projects through improved communications between FPC and DGS staff - Facilities operations and Capital projects. • Obtain timely information about progress on projects to keep the FPC and campus informed. • Improve representation of DGS on FPC 	<ul style="list-style-type: none"> • Request DGS attendance to Laney FPC, at least monthly • Identify and establish working relationships with all Project Managers (PM) at the District for all campus projects. • Request that PM projects involve campus participation
<p>5. Track and prioritize open projects.</p>	<ul style="list-style-type: none"> • Tracking and prioritize all open items and potential projects (e.g, Art Center Kilns, Graphic Arts / Media possible renovation, ADA projects, etc.) • 	<ul style="list-style-type: none"> • Maintain the emergency repairs and deferred maintenance list