



**Laney Classified Senate
Friday, September 10, 2021**

***Via Zoom link:
978 1082 7124
Passcode: LCS21***

Minutes

Committee: Classified Senate Special Meeting

Location/Time: Via Zoom 12:00pm-1:00pm

Attendees: Cassandra Upshaw, Hope Lane, Gary Mei, Arlene Lontoc, Louise Goltz, Nia Ford, Joseph Koroma (late)

Guest: Gwen Stallings, Evelyn Moreno

Ex-Officio: Terrance Fisher, Alejandro Acosta (not present at this time)

Absent: Vincent Garrett (joined after the special meeting adjourned)

Minutes Recorder/Note Taker: Cassandra Upshaw

Handouts:

- **Meeting Agenda**
- **Participatory Governance Meeting Report Back Form**
- **Participatory Governance Manual**
- **SHARED GOVERNANCE / LEADERSHIP COMMITTEE / SENATE MEETINGS Standing Meeting Schedules**
- **CLASSIFIED SENATE MASTER CALENDAR for 2021-22 – DRAFT**
- **Laney College Classified Senate Shared Governance Appointee Chart-Fall 2021**

Next Meeting: September 23, 2021

Item	Discussions/Decisions	Action Items
I. Welcome	CASSANDRA UPSHAW CALLED THE MEETING TO ORDER. HOPE LANE SECONDED. THE MOTION APPROVED UNANIMOUSLY.	

<p>II. Open Discussions</p>	<p>The group went over and review attachments sent out, committee forms, committee’s vacancies, shared governance and open seats.</p> <ul style="list-style-type: none"> ▪ Nia Ford-SEM ▪ Cassandra Upshaw and Gary Mei- HSS ▪ Louis Goltz- FPC ▪ Student Loan and Prevention Committee-Gwen Stallings will think about and talk off line with Ms. Lane 	
<p>III. Voting of Classified Senate Leadership</p>	<p>CASSANDRA UPSHAW CALLED A MOTION TO VOTE HOPE LANE TO CONTINUE AS THE CLASSIFIED SENATE PRESIDENT FOR 2021-2023. ARLENE LONTOC SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. HOPE LANE-CLASSIFIED SENATE PRESIDENT</p> <p>Yes: Cassandra Upshaw, Arlene Lontoc, Gary Mei, Nia Ford, Hope Lane, Louis Goltz</p> <ul style="list-style-type: none"> ❖ Gary Mei asked Hope lane how she will represent the Classified Senate? Hope Lane shared that she will make sure that Classified Professionals are represented in all levels and heard on all the platforms. Ms. Lane also added that she will continue to be a pathway to the SEIU. Arlene Lontoc added that Hope Lane has been so busy during the summer participating the hiring committees and making sure that Classified Professionals are well represented. <p>Yea: Cassandra Upshaw, Arlene Lontoc, Gary Mei, Nia Ford, Hope Lane, Louis Goltz</p> <p>CASSANDRA UPSHAW CALLED A MOTION TO VOTE JOSEPH KOROMA AS THE CLASSIFIED SENATE VICE PRESIDENT. HOPE LANE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. JOSEPH KOROMA-CLASSIFIED SENATE VICE PRESIDENT</p> <p>Yea: Cassandra Upshaw, Arlene Lontoc, Gary Mei, Nia Ford, Hope Lane, Louis Goltz</p> <p>CASSANDRA UPSHAW CALLED A MOTION TO VOTE ARLENE LONTOC AS THE CLASSIFIED SENATE SECRETARY WITH THE ASSISTANCE FROM CASSANDRA UPSHAW AND ALEJANDRO ACOSTA. HOPE LANE SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. ARLENE LONTOC-CLASSIFIED SENATE SECRETARY</p> <p>Yea: Cassandra Upshaw, Arlene Lontoc, Gary Mei, Nia Ford, Hope Lane, Louis Goltz</p> <ul style="list-style-type: none"> ❖ Discussion ensued on the Composition of LCCS. Ideally is 5 Senators from each area of Administration, Student Services, 	

	<p>Instruction, then officer positions listed above & also Parliamentarian and Treasurer are elected from the 15 senators.</p> <ul style="list-style-type: none"> ❖ Discussion ensued on roles of Parliamentarian and Treasurer <p>CASSANDRA UPSHAW CALLED A MOTION TO VOTE CASSANDRA UPSHAW AS THE CLASSIFIED SENATE PUBLICIST. ARLENE LONTOC SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. CASSANDRA UPSHAW-CLASSIFIED SENATE PUBLICIST</p> <p>Yea: Cassandra Upshaw, Arlene Lontoc, Gary Mei, Nia Ford, Hope Lane, Louis Goltz</p> <p>ARLENE LONTOC CALLED A MOTION TO NOMINATE GARY MEI AS THE CLASSIFIED SENATE PARLIAMENTARIAN. LOUITZ GOLTZ SECONDED THE MOTION. CASSANDRA UPSHAW CALLED A MOTION TO VOTE GARY MEI AS THE CLASSIFIED SENATE PARLIAMENTARIAN. GARY MEI SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. GARY MEI-CLASSIFIED SENATE PARLIAMENTARIAN</p> <p>YES: Cassandra Upshaw, Arlene Lontoc, Nia Ford, Gary Mei, Louis Goltz, Nia Ford,</p> <p>ACTION ITEM: Cassandra Upshaw will email Gary Mei the Brown Act and Robert’s Rule for his information. Terrance Fisher shared the importance of the Par</p> <ul style="list-style-type: none"> ❖ Discussion ensued on roles of Parliamentarian and Treasurer. ❖ Hope Lane asked if the Classified Professionals budget still in the President’s Office. Arlene Lontoc suggest that Ms. Hope Lane to check with President Besikof on her next Standing meeting. 	
<p>IV. Agenda Items for Next Meeting</p>	<ul style="list-style-type: none"> ○ Check the Laney Classified budget that was formerly in the President’s Office. ○ Follow-up on the resolution on Renaming of the Laney Classified Senate Lounge in honor of Rene Rivas. ○ Check-in with LaNiece Jones at the foundation on the deposited Classified Professionals Fundraising money (t-shirts sales) ○ Treasurer position still vacant. Nominate and vote on 9.23.21 	
<p>V. Adjournment</p>	<p>CASSANDRA UPSHAW CALLED A MOTION TO ADJOURN THE SEPTEMBER 10, 2021 SPECIAL MEETING. ARLENE LONTOC SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY.</p>	

Meeting Adjourned: 1:23pm