



ALTERNATIVE TESTING REQUEST FORM

Name I.D# Email Address

Course Title (e.g. ENGLISH 1A) Instructor

Date of Exam (test proctor room) Time I will start test

Check All Approved Accommodations

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Extra Testing Time | <input type="checkbox"/> 1.5 x standard | <input type="checkbox"/> 2 x standard | <input type="checkbox"/> Distraction-reduced room |
| <input type="checkbox"/> Computer | <input type="checkbox"/> Basic Calculator | <input type="checkbox"/> Enlarged Print | <input type="checkbox"/> Scan-and-read Software (Kurzweil) |

Other (Specify)

Student Signature Phone Number

* **NOTE:** Your signature indicates that you have reviewed, understand and agree to the SAS test-taking policies printed on policy and procedures form.

INSTRUCTOR (COMPLETE AND Return to Test Proctor with exam to laneysasassessment@peralta.edu or Return to E-251)

Date of Exam (IN CLASS) Start Time (IN CLASS) Time Allowed (IN CLASS)

TEST PARAMETERS (check only those applicable)

- | | | | |
|--------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Open Book | Title of text <input type="text"/> | <input type="checkbox"/> Scantron | <input type="checkbox"/> Blue Book |
| <input type="checkbox"/> Open Notes | Type/ amount <input type="text"/> | <input type="checkbox"/> Dictionary | <input type="checkbox"/> Thesaurus |
| <input type="checkbox"/> Calculator? | <input type="checkbox"/> Basic | <input type="checkbox"/> Scientific | <input type="checkbox"/> Graphing |

Other (specify)

TEST DELIVERY AND RETURN OPTIONS

- DELIVERY OPTIONS**
- Instructor will deliver to SAS Center Instructor will email to laneysasassessment@peralta.edu
- Student will deliver (sealed envelope) to SAS Center

- RETURN OPTIONS**
- Test Proctor will email exam to Instructor Test proctor will return test to SAS Center
- Instructor will pick up from SAS Center (E-251)

Instructor Signature Email

Phone