

2024-2025 Comprehensive Program Review (CPR) Rubric Administrative Units

Section	Exemplary	Satisfactory	Developing
Program Overview	<p><i>Meets satisfactory requirements, plus:</i></p> <ul style="list-style-type: none"> Program has achieved at least one of its goals backed by clear evidence of achievement. 	<ul style="list-style-type: none"> Program has a well-developed mission statement that aligns with the mission of the College. Program has well-developed goals with realistic timelines that align partially with College's strategic goals. 	<p><i>Does not meet satisfactory requirements. Reasons may include:</i></p> <ul style="list-style-type: none"> The program has a mission statement, but it is not in alignment, or vaguely aligns, with the mission of the College. Goals need alignment to the College's strategic goals.
Assessment and Major Accomplishments	<p><i>Meets satisfactory requirements, plus:</i></p> <ul style="list-style-type: none"> Assessment, data, and improvement steps resonate with accomplishments. Improvements were clearly the result of assessment of an area or issue. Improvements themselves have been assessed. Outcomes measured as well resulting improvement objectives have alignment with the goals of the college 	<ul style="list-style-type: none"> Unit is assessing an appropriate number of outcomes given its areas of leadership. Results of assessment provide clear window into strengths, challenges and opportunity of administrative area. 	<p><i>Does not meet satisfactory requirements. Reasons may include:</i></p> <ul style="list-style-type: none"> Unit needs to conduct more assessments of outcomes. Results that were measured need to be more tangible or have a richer basis of comparison. Future assessment plans need to take more of the college, region, state, or educational landscape into greater account Outcomes need to be more measurable.
Engagement	<p><i>Meets satisfactory requirements, plus:</i></p> <ul style="list-style-type: none"> Program demonstrates effective involvement of all faculty and classified professionals within the unit. 	<ul style="list-style-type: none"> Program engages in a variety of institutional and community activities and efforts. There is evidence of effort to include all faculty and classified professionals within the unit in training, discussions, and decision-making. 	<p><i>Does not meet satisfactory requirements. Reasons may include:</i></p> <ul style="list-style-type: none"> Program demonstrates limited or no engagement in institutional and community activities. There is limited effort to include all faculty and classified professionals within the unit in training, discussions, and decision-making.
<p>Minimum Criteria for Validation (information will be forwarded for resource prioritization) Administrative Units: 1. Must have goals 2. Must have measurable outcomes and assessment plan (Assessment) 3. Must substantively and thoughtfully answer all questions</p>			