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# Technology Committee Agenda w/Notes – September 14th, 2023

**Location Zoom** <https://peralta-edu.zoom.us/j/87835673426>

**Time: 12:20p.m.-1:20p.m.**

**Co-Chairs: Administrator: Christopher Lewis; Faculty: Erika Yeh**

Meeting Recording:

<https://peralta-edu.zoom.us/rec/share/_PqCMbQAy2CkW3qpJn7p3I9iJNSGXTpYApaN1t3Ej3jzP3kZuAJoyqsZe96nPUHQ.S5qo2jWP2uXaewjq>

**Mission***: Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

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| **TIME** | **AGENDA TOPIC** | **LEADER** | **NOTES** |
| 12:30-12:50 | Review Agenda – any additions  Review of last meeting’s minutes  This Academic year meetings will be scheduled for the 2nd Thursday  Request for Tri Chair from Staff. Discussion. Can be confirmed in meeting in Sept. | Chris Lewis/  Erika Yeh  All | Discussion held. Recommendation to revisit next meeting when we have full membership in participation. |
| 12.50-1.20pm | Standing items - Bond Money  Status of District-Wide Network Infrastructure Upgrade.  [Updates on Refresh Plan](https://peralta4.sharepoint.com/:f:/s/BCCTECHNOLOGYCOMMITTEE792/EtNxq0Jt6WBHmTf0_5megTwBMexwFGP-M8bhrzsyzuH8Tg?e=lywvLY) Vincent to re-refresh  Quick check in on Adobe subscription  and  Classroom Tech Update  Website update - Vendors secured?  Two Factor ID Issues  New Business  Announcements | Chris  Chris and Vincent  Vincent Koo  and  Joe  Tom Rizza  Mary | Asked VP Brooks for update. Discussion held about bond measure (Measure G) in general and what it supports: old building demo, new building, technology upgrades, etc. We are in year 4 but have only seen tech $ in 2019. Runs to 2028. Pandemic affected roll-out.  95% of internal cabling is complete. Next phase is hardware deployment. Most is on “back end” in rooms – routers, switches, etc. Other part is the wireless access points – some have been mounted but not complete. Ongoing. Next update is Tuesday 9/19.  Faculty and staff refresh underway. about 12 new machines issued this semester so far. Every week more are deployed. Will update refresh plan by next meeting.  Apple computers: Account on hold – delaying deliveries. ASL and some faculty desktops affected.  Some loaners are in use while SS finds more funds.  New laptops deployed for grant funded projects outside of tech refresh (Girls Inc., etc)  New PCs installed in classrooms (30+). Everyone seemed to adapt to new hardware. Erika: Equipment hooked up to old classroom computers needs software installed on the new machines. Has been resolved. Action Item: When upgrades are made to lab hardware, check with chairs to make sure no functionality is lost (e.g. software.)  Adobe Sign: License was ended due to non-payment. Has been re-established. Expect transition to a new account to involve some messaging but access will continue.  At BOT meeting Tuesday, our contract with Instrumental Goup was approved. They will provide CMS and manage migration to Hubspot. Roadshow planned to support development and rollout. District will support. Content editing and migration will be the biggest lift. 6 phase process will lead to launch by Summer 2024 (maybe sooner but content migration critical step)  New network upgrade may resolve. MS Authenticator App recommended.  Vincent: Chromebook loans will continue until they are gone. New Chromebooks for classrooms still being purchased for re-fresh  Animation Show of Shows 9/20 |
|  | Next Meeting October12th 2023 |  |  |

**Tech Committee Members:**

*Chris Lewis (Admin Co-chair), Erika Yeh (Faculty Co-chair), Mary Clarke-Miller (, Matt Freeman, John Nguyen, Phoumy Sayavong, Joe Bay, Vincent Koo, Jeejun Bertuso, Joshua Boatright, Elissa Jaw, Tania Leonian, Student Rep vacant, Tom Rizza, Nima Kianfar (Distance Ed)*

**Tech Committee meetings are open to the college community.**