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# Technology Committee Agenda and Minutes – February 8th, 2024

**Location Zoom** <https://peralta-edu.zoom.us/j/87835673426>

**In-person @ BCC 451B**

**Time: 12:30p.m.-1:20p.m.**

**Tri-Chairs: Administrator: Christopher Lewis; Faculty: Erika Yeh; Classified: Thomas Rizza**

Meeting Recording:

[https://peralta-edu.zoom.us/rec/share/RaX0nVbRez5VE8DLIhBlBe7ihgMamLt3-ZfK4qZrsImRiSE-feTGjCRqUINzoUMv.ssL6RP7nB8UHU7AN](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fperalta-edu.zoom.us%2Frec%2Fshare%2FRaX0nVbRez5VE8DLIhBlBe7ihgMamLt3-ZfK4qZrsImRiSE-feTGjCRqUINzoUMv.ssL6RP7nB8UHU7AN&data=05%7C02%7Cclewis%40peralta.edu%7Cf51f41a9fa4a46a86d6c08dc28f0f5ea%7Ceea16a1648af477b911305b1c01123ff%7C1%7C0%7C638430262596637180%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=iIaihBF%2Ffmx3IRwXfZGVBiDPGG%2F6eMXj1j%2Bb9LxoXNY%3D&reserved=0)

**Mission***: Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

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| **TIME** | **AGENDA TOPIC** | **LEADER** | **Minutes** |
| 12:30-12:50 | Review Agenda – any additions  Review of last meeting’s minutes | Tri-chairs  All | Approved  Approved |
| 12.50-1.20pm | Chromebook Loaner Project  Standing items - Bond Money  Status of District-Wide Network Infrastructure Upgrade.  [Updates on Refresh Plan](https://peralta4.sharepoint.com/:f:/s/BCCTECHNOLOGYCOMMITTEE792/EtNxq0Jt6WBHmTf0_5megTwBMexwFGP-M8bhrzsyzuH8Tg?e=lywvLY)  Quick check in on Adobe subscription  Classroom Tech Update  Website update  Charging Stations for Students  New Business  Announcements | Jenny Yap/Patrick Wallace  Chris  Chris/Vincent  Chris/Vincent  Joe  Tom/Tania  Chris/John | No more Hotspots to loan out to students. Chromebooks: Purchased from HERFF funds in response to emergency. Started with 180, only 40 left. They are loaned for whole semester. Return rate is low (5% do not come back, or are broken). We will probably run out this month. They are 3-4 years old.  Demand for Chromebook and hotspots is high. 254 on waitlist for hotspots last semester.  Policies across district for loaning Chromebook are not consistent.  Another option to hotspots:  [California Connects – CollegeBuys](https://store.collegebuys.org/product-category/california-connects/)  **Recommendation to Roundtable: College** **researches new funding to sustain hotspot and Chromebook loan program.**  At district CE on Friday 2/2 Chris heard that Laney is accessing bod funds for tech refresh (and Library). Apparently there is a process involving BC Hoff. VP Brooks is looking into this for us.  BCC is mostly completed. Focus is on Laney and district office  Voice Gateway will be installed tomorrow for phone system.  Access points for annex will be done if a few weeks.  New UPS later.  Updated in Sept, some minor purchases since. New folder in Tech Committee tile in TEAMS with new, prioritized needs. Includes staff/faculty ($86K) as well as classroom/lab needs ($684K). Does not include desktop refresh part of plan.  Semester off to a good start but no replacement purchases. Still have 35 analog rooms. All operational at this point. About $750K to upgrade whole campus, including new cabling. Optimizing for HD, not 4K.  In the content migration and creation phase for new website.  Working with contractor to migrate content that is already up to date (e.g. counseling).  Other pages need to be re-created to update.  Departments in new layout  will be organized by Academic and Career Community. Will include program info, chair, dean, etc. Branded to be consistent with ACCs.  Snag at BCC: Faculty/staff are organized by division, not by discipline. We do have a directory by subject area but it’s out of date.  Can faculty/staff be re-organized by department?  SOW was for 60 pages. We have many more than this. Launch will be “soft” or beta until kinks are worked out. Planning to have a trial site set up for review/comment.  People will be able to provide updates via a form.  Mary: Clubs, announcements, highlights on department pages? See SJCC for an example.  John absent  Mary: Mobile carrier issue yesterday? Vincent will look into this.  Vincent: Doors are not using key cards anymore. District is looking into a new system (Verkada is the vendor) that will provide security cameras as well as access control. BCC has been chosen for a trial of this system. 3 cameras will be installed. 2 in atrium, one on ada ramp in front.  MESA will be in suite 1 of 2000 Center. Director Armando Franco starts 2/21.  Book |
|  | Next Meeting March 14th, 2024 |  |  |

**Tech Committee Members:**

*Chris Lewis (Admin Tri-chair), Erika Yeh (Faculty Tri-chair), Thomas Rizza (Classified Tri-chair), Mary Clarke-Miller, Matt Freeman, John Nguyen, Phoumy Sayavong, Joe Bay, Vincent Koo, Jeejun Bertuso, Joshua Boatright, Elissa Jaw, Tania Leonian, Kristiyan Klichev (Student Senate), Nima Kianfar (Distance Ed), Cora Leighton (Distance Ed), Paramsothy Thananjeyan (CIS), Mazda Nava (Student Rep)*

**Tech Committee meetings are open to the college community.**