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# Technology Committee Agenda and Minutes – December 14th, 2023

**Location Zoom** <https://peralta-edu.zoom.us/j/87835673426>

**In-person @ BCC 451B**

**Time: 12:30p.m.-1:20p.m.**

**Tri-Chairs: Administrator: Christopher Lewis; Faculty: Erika Yeh; Classified: Thomas Rizza**

Meeting Recording:

[https://peralta-edu.zoom.us/rec/share/mFKvJXIRGEWNbGx2Rum2mNfjf7DNMgeThzYTDTJ6aVFfXIqRlf6bls1Ccy0SesmH.Id0Ro-TZqLV7JvRt](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fperalta-edu.zoom.us%2Frec%2Fshare%2FmFKvJXIRGEWNbGx2Rum2mNfjf7DNMgeThzYTDTJ6aVFfXIqRlf6bls1Ccy0SesmH.Id0Ro-TZqLV7JvRt&data=05%7C02%7Cclewis%40peralta.edu%7C0d00e1cf3aa947931e3b08dbfcec1209%7Ceea16a1648af477b911305b1c01123ff%7C1%7C0%7C638381863081704312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=26HL%2FkNNr2TxcLM1zI%2Fq%2BgH9jYaf%2FHNbG7UTdhMUtO0%3D&reserved=0)

**Mission***: Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

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| **TIME** | **AGENDA TOPIC** | **LEADER** | **Minutes** |
| 12:30-12:50 | Review Agenda – any additions  Review of last meeting’s minutes | Tri-chairs  All | Nima moves, Joe seonds.  Unanimously approved  Tom moves to approve. Nima seconds  (5 yes, 2 abstain) -- carries |
| 12.50-1.20pm | Standing items - Bond Money  Status of District-Wide Network Infrastructure Upgrade.  [Updates on Refresh Plan](https://peralta4.sharepoint.com/:f:/s/BCCTECHNOLOGYCOMMITTEE792/EtNxq0Jt6WBHmTf0_5megTwBMexwFGP-M8bhrzsyzuH8Tg?e=lywvLY)  Quick check in on Adobe subscription  Classroom Tech Update  Website update  Charging Stations for Students  New Business  Announcements | Chris  Chris/Vincent  Chris/Vincent  Joe  Tom/Tania  Chris/John | Chris will talk to VP Brooks regarding joining the Bond Oversight Committee.  Joe points out that this building (2050 Center) will not see any bond money until new building is completed.  Pending delivery and installation of UPS (Uninterruptible Power Supply) units as power backup for network equipment.  Pending installation of wireless access points in the Annex.  Pending installation of several network cable drops on the 2nd Floor.  Continue to monitor and adjust.  Ongoing deployment of laptops and desktops.  Recently received some Apple desktops and laptops after fixing previous purchase orders.  Additional computer purchases require new funding allocations.  Inquiry email sent to Antoine for clarification regarding District coverage. Pending response. Antoine is out of the office.  Adobe Sign, the web version via Peralta Portal, is covered by District IT.  Adobe Creative Cloud (Acrobat, Photoshtop, Premiere, etc.) is covered by College. Adobe CC was never covered by District IT.  35 projector classrooms still use SD cabling (not HD). Rooms with HD were determined via APU. 411/413 not prioritized because they will be addressed with phase II of building upgrades.  30 rooms behind on refresh plan. All rooms 3rd floor and below have analog cabling. A few have been upgraded projectors but not cabling (grant $)  10 rooms have been upgraded and are also pre-loaded for 4K upgrades as technology advances. (4th and 5th floor)  Prioritizing gives cost advantages of bulk purchases and cuts repair costs because equip is standardized.  See refresh plan for more details (TEAMS)  Content migration snags – current website has >200 pages. New site will have 68 pages. Tania and Tom meeting later today to work on this. May need to push rollout past Feb.  John not here – update next meeting  HSI may support ($65K) upgrades in 431. Joe preparing for short window to operationalize this if it comes. HSI may want priority over scheduling in the room.  MMART Fall Portfolio Show today @5:30-9:00 PM in Atrium/Auditorium  Biotech event 1:00 tomorrow in 518 |
|  | Next Meeting February 8th, 2024 |  |  |

**Tech Committee Members:**

*Chris Lewis (Admin Tri-chair), Erika Yeh (Faculty Tri-chair), Thomas Rizza (Classified Tri-chair), Mary Clarke-Miller, Matt Freeman, John Nguyen, Phoumy Sayavong, Joe Bay, Vincent Koo, Jeejun Bertuso, Joshua Boatright, Elissa Jaw, Tania Leonian, Kristiyan Klichev (Student Rep), Tom Rizza, Nima Kianfar (Distance Ed), Cora Leighton (Distance Ed), Paramsothy Thananjeyan (CIS), Kidus Tewodros (Student Representative).*

**Tech Committee meetings are open to the college community.**