



# Employer's Guide to Handshake

## Get Started!

Watch this short tutorial video from Handshake (5 min)

[Employer Quickstart Guide](#)

URL: <https://youtu.be/senri4wHPb0>

STEP  
01



## Employer Account

STEP  
02

Create an employer account here:

[app.joinhandshake.com](http://app.joinhandshake.com)

\*Tip: Use company email\*

## Employer Settings

- Select the types of students you want to recruit by major
- Review and accept the Employer Guidelines

STEP  
03



## Is your company in Handshake?

STEP  
04

If your company is already in Handshake, select the "request" button. If your company does not show up, select "Create new company" and follow the directions

## Connect with BCC!

Search Berkeley City College and select the plus sign (+) to join our network

STEP  
05

## Welcome to BCC

Now that you have requested to join our Handshake network, look out for our confirmation email