**Welcome to Program Review**

## Berkeley City College - 2019

CAFYES/Next UP - Service Area or Special Program Annual Program Update



### Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.



**Program Total Faculty and/or Staff**

**Full Time**

 Stacy ShearsBrenda Johnson

### Part Time

Ronda R. Johnson

### The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.



1. Increase the number of participants and Retention: A fulltime certified Counselor/Coordinator continues to be a great need. This individual is needed to ensure the effectiveness of the program. Hire two or more classified level tutors to provide comprehensive tutoring services to students in Math, English, and Science. Research conducted at BCC indicates that a high percentage of African American students experience challenges in these areas. This has created an inequity in the transfer and graduation rate among African American students at BCC. The additional tutoring services will address the indicated inequity. Hire additional classified staff and work-study student workers to update NextUp access database, identify students who fail to make counseling contact within the first month of each semester, ensure submission of progress report, participation in workshops and round tables, and priority registration. The student-workers will contact the NextUp students via phone calls, text messages, emails, and mass communication, such as Facebook and Twitter, to remind students of their appointments and upcoming events and opportunities.
2. Monthly training for Classified and Student workers: Establish dates and times for monthly training for the fall 2019 and spring 2020 semesters, to ensure all NextUp staff members are current on the program activities and events. Also, to identify areas of improvements.
3. Increase efforts to encourage student engagement on campus: Develop pathways for students to become aware of BCC programs and services, engage students in campus activities, and encourage students’ participation in transfer focused events and programs.
4. Expand collaboration with community partners and sister colleges to enhance NextUp services.

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this

goal?

College Goal

Strengthen Resilience: Strengthen BCC students’ abilities to become self-directed, focused and engaged DiinsttrhicetpGuorsaulit of transformative, life-long learning

experiences that result in personal and academic

Asudcvcaenscs.e Student Access, Equity, and Success

### Describe your current utilization of facilities, including labs and other space



**Semester End Enrollment/Usage Pattern**

Review your Semester End Enrollment by setting the filter to your college and subject



### Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.



**Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).**

**Describe the outcomes and accomplishments from previous year’s funded resource allocation request.**

Brief description of funded request

Source (any additional award outside your base allocation)

Total Award Amount

Outcome/Accomplishment

### In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Action

Improvement Actions

# Improvement Action

Action Item Description To be completed By Responsible Person

# Resource Request

Personnel Full-time Faculty

% Time Description/Justification Estimated Annual Salary Estimated Annual



Total Costs

# Resource Request

Personnel Classified Staff

% Time Description/Justification Estimated Annual Salary Estimated Annual

Total Costs





Program Update

Personnel

Type % Time Description/JustificaEtsiotinmated Annual Salary Costs

Estimated Annual Benefits Costs

Total Costs

Full-time Faculty 100 "Priority #1 Certified

Counselor/Coordinator

Classified Staff 50 Priority#2 Classified Tutors Priority#3 Classified Clerical Assistant

Sub-Total: $0

Professional Development No Resources found for this category

Technology and Equipment No Resources found for this category

Supplies

No Resources found for this category

Facilities

No Resources found for this category

Library

No Resources found for this category

Other

No Resources found for this category



### Please provide the list of members who participated in completing this program review.

Ronda R. Johnson

### Please enter the name of the person submitting this program review.

