



Welcome to Program Review

Berkeley City College - 2019
Veterans Affairs Program - Service Area or Special Program

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

Program Total Faculty and/or Staff

Full Time

Jennifer Lenahan - Student Services Specialist/Coordinator,
Veteran Services

Part Time

Amy Herrera - Veteran Academic Counselor

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Status

Completed

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Strengthen Resilience: Strengthen BCC students' abilities to become self-directed, focused and engaged

District Goal
in the pursuit of transformative, life-long learning experiences that result in personal and academic success.
Advance Student Access, Equity, and Success

Status

Completed

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Enhance Career-Technical Education Certificates and Degrees: Enhance BCC's 1- and 2-year career and technical education programs so that they provide

District Goal
current and transferable skills and competencies to earn a living wage in our area, and to maintain competency for advancement in one's career.
Advance Student Access, Equity, and Success

Status

Completed

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

goal?

College Goal

Strengthen Resilience: Strengthen BCC students' abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success. Engage and Leverage Partners

District Goal

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Enhance Career-Technical Education Certificates and Degrees: Enhance BCC's 1- and 2-year career and technical education programs so that they provide current and transferable skills and competencies to Advance Student Access, Equity, and Success. Earn a living wage in our area, and to maintain competency for advancement in one's career.

District Goal

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Strengthen Resilience: Strengthen BCC students' abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success. Advance Student Access, Equity, and Success

District Goal

Status

Completed

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Ensure Institutional Sustainability: Increase BCC's impact in education through innovation, internal and external collaboration and partnerships, and sufficient resources, both short-term and long-term.
Advance Student Access, Equity, and Success

District Goal

Status

In-Progress

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

College Goal

Strengthen Resilience: Strengthen BCC students' abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success.
Build Programs of Distinction

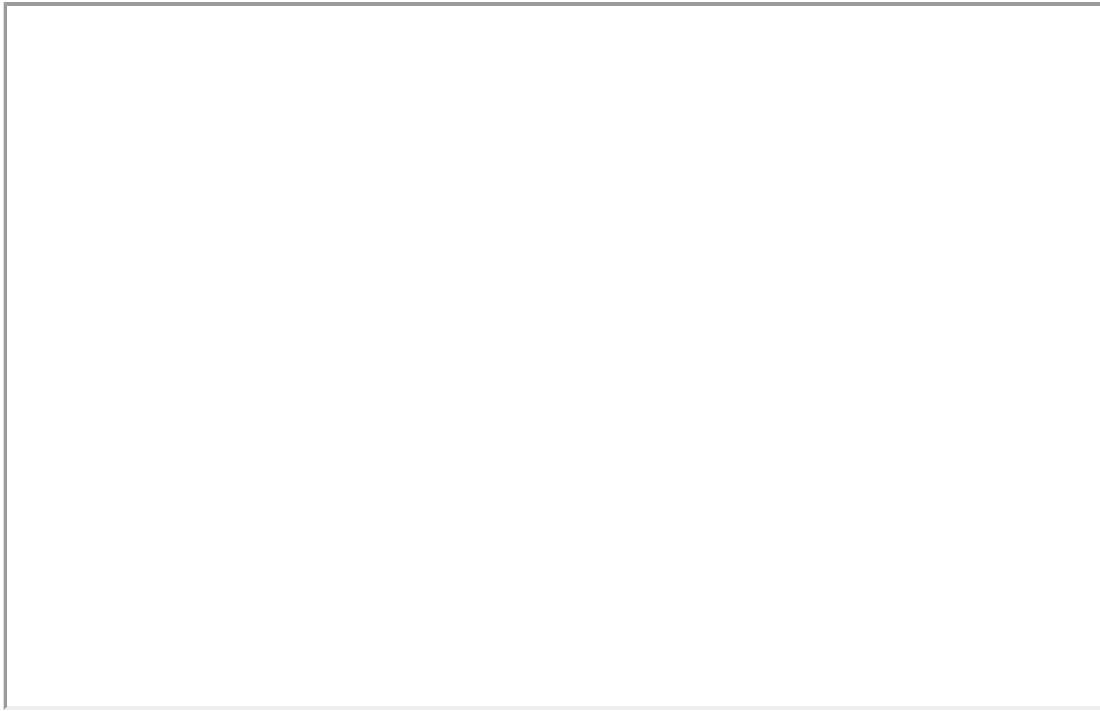
District Goal

Describe your current utilization of facilities, including labs and other space

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Describe the outcomes and accomplishments from previous year’s funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
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In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement
Actions

Improvement Action

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Facilities

Offices

Description/Justification

Estimated Cost

Resource Request

Professional
Development

Department-wide
PD needed

Description/Justification

Estimated Cost

Resource Request

Personnel	Full-time Faculty		
% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs

Total Costs

Resource Request Summary

Total Cost: \$106409

Total Resource Request: 3

Program Update

Personnel

Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Full-time Faculty	100	Merritt, Laney and COA have full-time veteran/general counselors at their campuses. BCC has an adjunct counselor working 12 hours per week. BCC has the second highest enrollment of student veterans throughout the	80000	20409	100409

District and the need is there to have this position secured so that we are in line with our sister colleges.

Sub-Total: \$100409

Professional Development

Type	Description/Justification	Estimated Cost
Department-wide PD needed	Need to continuing VA education training, travel to three major veteran events: CCCCCO Veteran Summit (April 2020), WAVES Conference (July 2020), and NAVPA (October 2020).	6000

Sub-Total: \$6000

Technology and Equipment

No Resources found for this category

Supplies

No Resources found for this category

Facilities

Type	Description/Justification	Estimated Cost
Offices	Currently the Coordinator, Veteran Services and Academic Counselor share one SMALL office which lacks privacy for the student and lacks storage space for files, merchandise and veteran related materials. Currently there is only one computer and phone in the office, making it very difficult for the counselor and the coordinator to receive and make phone calls, answer emails or meet with students. In the future, Veteran Services will be moving to the new BCC building, but that will not be for two to three years and the limited	0

office space is becoming more
difficult to work in each day.

Sub-Total: \$0

Library

No Resources found for this
category

Other

No Resources found for this
category

Sign and Submit

Please provide the list of members who participated in completing this program review.

Jennifer Lenahan

Amy Herrera

Please enter the name of the person submitting this program review.