



Welcome to Program Review

Berkeley City College - 2019

COUN - Instruction

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

Program Total Faculty and/or Staff

Full Time

Hermia Yam
Gabriel Martinez
Susan Truong
Emie Mitsuno Hernandez
Denise Jones
Catherine Nichols
Fatima Shah
Skyler Barton
Christina Taing

Part Time

Javier Garcia
Thao Tran
Umera Ameen
Kow Weng Cheah
Alison Kubo
Norma Guido

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Status
In-Progress

College Goal
Strengthen Resilience: Strengthen BCC students' abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success.
Advance Student Access, Equity, and Success

District Goal

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

Status
In-Progress

College Goal
Raise College Competence: Raise student skills and competencies, and expand their learning experiences, so that they can successfully complete their college program.
Advance Student Access, Equity, and Success

District Goal

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

Status
In-Progress

College Goal
Raise College Competence: Raise student skills and competencies, and expand their learning experiences, so that they can successfully complete their college program.
Build Programs of Distinction

District Goal

If Completed, What evidence supports completion of this goal? How did you measure the achievement of this goal?

Describe your current utilization of facilities, including labs and other space

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
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In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Actions	Improvement Action
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Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Personnel

Part-time Faculty

% Time

Description/Justification

Estimated Annual Salary
Costs

Estimated Annual
Benefits Costs

Total Costs

Resource Request

Personnel

Classified Staff

% Time

Description/Justification

Estimated Annual Salary
Costs

Estimated Annual
Benefits Costs

Total Costs

Resource Request

Personnel

Student Worker

% Time

Description/Justification

Estimated Annual Salary
Costs

Estimated Annual
Benefits Costs

Total Costs

Resource Request

Personnel

Full-time Faculty

% Time

Description/Justification

Estimated Annual Salary
Costs

Estimated Annual
Benefits Costs

Total Costs

Resource Request

Facilities

Offices

Description/Justification

Estimated Cost

Resource Request Summary

Total Cost: \$169774

Total Resource Request: 3

Program Update

Personnel

Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Part-time Faculty		3 Part Time faculty to help us continue to support the growing needs of our students in counseling sessions for major/career exploration, transfer and SEP development	72000	10398	82398
Classified Staff		1 - Counseling Department Staff Assistant to support our everyday functions of	44136	13240	57376

operating our department. This is needed to ensure we have adequate staffing to support students

Student Worker

3 Student Workers to support our everyday office needs at the front desk

30000

30000

Sub-Total: \$169774

Professional Development

No Resources found for this category

Technology and Equipment

No Resources found for this category

Supplies

No Resources found for this category

Facilities

No Resources found for this category

Library

No Resources found for this category

Other

No Resources found for this category

Sign and Submit

Please provide the list of members who participated in completing this program review.

Gabriel Martinez and Susan Truong

Please enter the name of the person submitting this program review.