



Welcome to Program Review

Berkeley City College - 2019

ASL - Instruction

Annual Program Update

Program Overview

Please verify the mission statement for your program. If your program has not created a mission statement, provide details on how your program supports and contributes to the College mission.

Program Total Faculty and/or Staff

Full Time

Iva Ikeda
Jenny Gough

Part Time

Amy June Rowley
Gerardo Di Pietro
Sandra Germinaro
Carley Carbin

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

Status

In-Progress

If Completed, What evidence supports completion of this goal?

How did you measure the achievement of this goal?

College Goal

Increase Transfer and Transfer Degrees: Ensure that all of BCC's programs of study and transfer pathways for degrees prepare

students in a timely manner, for multiple transfer options.

District Goal

Advance Student Access, Equity, and Success

Status

In-Progress

If Completed, What evidence supports completion of this goal?

How did you measure the achievement of this goal?

College Goal

Raise College Competence: Raise student skills and competencies, and expand their learning experiences, so that they can successfully complete their college program.

District Goal

Develop and Manage Resources to Advance Our Mission

Status

In-Progress

If Completed, What evidence supports completion of this goal?

How did you measure the achievement of this goal?

College Goal

Strengthen Resilience: Strengthen BCC students' abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success.

District Goal

Build Programs of Distinction

Status

Completed

If Completed, What evidence supports completion of this goal?

How did you measure the achievement of this goal?

College Goal

Raise College Competence: Raise student skills and competencies, and expand their learning experiences, so that they can successfully complete their college program.

District Goal

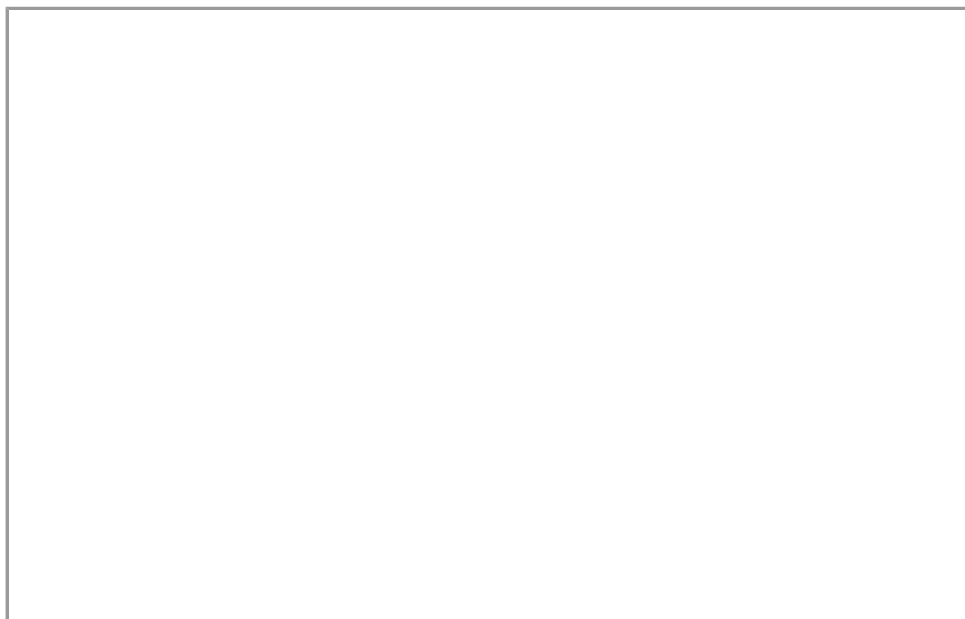
Develop and Manage Resources to Advance Our Mission

Describe your current utilization of facilities, including labs and other space

Program Update

Semester End Enrollment/Usage Pattern

Review your Semester End Enrollment by setting the filter to your college and subject



Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

Brief description of funded request	Source (any additional award outside your base allocation)	Total Award Amount	Outcome/Accomplishment
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In the boxes below, please add improvement actions and resource requests that are directly related to the questions answered in this section. If there are no improvement actions or resource requested in this area, leave blank.

Improvement Action

Improvement
Actions

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Personnel	Student Worker
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% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
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Total Costs

Resource Request

Personnel	Student Worker
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% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs
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Total Costs

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Technology and
Equipment

New

Description/Justification

Estimated Cost

Improvement Action

Action Item

Description

To be completed By

Responsible Person

Resource Request

Technology and
Equipment

New

Description/Justification

Estimated Cost

Improvement Action

Action Item

Description

To be completed By

Responsible Person

Resource Request

Technology and Equipment	Replacement	
Description/Justification		Estimated Cost

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Technology and Equipment	Replacement	
Description/Justification		Estimated Cost

Improvement Action

Action Item	Description	To be completed By	Responsible Person
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Resource Request

Professional Development	Individual/personal PD needed	
Description/Justification		Estimated Cost

Resource Request Summary

Total Cost: \$25700

Total Resource Request: 7

Program Update

Personnel

Type	% Time	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Costs
Student Worker	50	Priority #1- Several ASL tutors are solely needed to help students more practice. They will definitely help improving retention rates.			10000
Student Worker	20	Priority #2- Test proctors available for evening and summer session classes. They are especially needed for students who are in DSPS.			5000
Sub-Total: \$15000					

Professional Development

Type	Description/Justification	Estimated Cost
Individual/personal PD needed	Priority #7- ASL Online Courses training especially for ASL instructors (Creating outline courses, building our online course contents, uploading videos and signing videos.)	1000
Sub-Total: \$1000		

Technology and Equipment

Type	Description/Justification	Estimated Cost
New	Priority #3- Our lab room is very small, and the wall-mount holds computer and keyboard will save space and film frame will be wider. The mount should have 180 degree rotation monitor adjustment and height adjustment (sitting and	600

standing heights). It will be used for practice, test, or interview and can be used for an individual or in pair. If we find it beneficial for our class, we will order 4 more next year. See the link for a sample: https://www.schooloutfitters.com/catalog/product_info/pfam_id/PFAM38996/products_id/PRO49302?sc_cid=Google_BAL-66644&adtype=pla&kw=&CAWELAID=320012570000020757&CAGSPN=pla&CAAGID=13062965537&CATCl=aud-316648055989:pla-143065746737&gclid=EAlaIqobChMI-6rpLq45QIVBtVkCh0CcAN1EAQYASABEgKijPD_BwE

New	Priority #4- One iMac computer in ASL office set up with a backdrop and lighting system for ASL faculty to make videos without having to pull things down.	1300
Replacement	Priority #5- Five MAC computers in our lab room may be soon outdated and were passed to us from another department (we assume MMART). They may not be able to be updated or upgraded later.	6500
Replacement	Priority #6- Six new camcorders are needed for filming tests or interviews in classroom (not lab). Our current camcorders are bought 11 years ago and they are soon obsolete.	1300

Sub-Total: \$9700

Supplies

No Resources found for this category

Facilities

No Resources found for this category

Library

No Resources found for this category

Other

No Resources found for this category

Sign and Submit

Please provide the list of members who participated in completing this program review.

Jenny Gough and Iva Ikeda

Please enter the name of the person submitting this program review.

