  
**Assessment Committee Minutes**  
Tuesday, April 2, 2024, 12:30 pm-1:20 pm

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Adán M. Olmedo, English Rep  Nancy Cayton, Assessment and Curriculum Specialist  Jenny Gough, American Sign Language Rep  Vacant, Business/CIS/Economics Rep  TBA, Counseling Rep  Sepi Hosseini, ESOL Rep  Heather Dodge, Library/LIS Rep | Kelly Pernell, Assessment Coordinator & Math Rep  Juan Miranda, Modern Languages Rep  P Rebecca (Becca) Wolff, Multimedia Arts Rep  Julia Chang, Sciences Rep  Richard Kim, Social Sciences Rep  P Jennie Braman, ACS Rep & TLC Coordinator  Kuni Hay, Vice President of Instruction  Vacant, Student Services and Administrative Reps |

**Guests:** none

|  | **Agenda Item** | **Summary of Discussion** | **Follow-Up Action** |
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|  | Call to Order and Agenda Review | 12:32 p.m. |  |
|  | Approval of Agenda | Motion by A. Olmedo, second by J. Miranda. Final resolution: Approved.  Yea: A. Olmedo, S. Hosseini, H. Dodge, K. Pernell, J. Miranda, J. Chang, R. Kim, N. Cayton. |  |
|  | Approval of 3/5/24 Minutes with correction | Motion by J. Chang, second by H. Dodge. Final resolution: Approved.  Yea: A. Olmedo, S. Hosseini, H. Dodge, K. Pernell, B. Wolff, J. Chang, R. Kim, N. Cayton.  Abstain: J. Miranda |  |
|  | Public Comment | None |  |
|  | Critical Thinking ILO Action Plan  *Critical Thinking ILO Action Plan continued* | Members reviewed the data submitted for this ILO with and without science courses because it was noted at the previous meeting that science courses had an outsized proportion of submissions. Observations regarding the data included the low number of participating courses, the need to compare number of submissions to number of students in courses mapped as critical thinking rather than college head count.  Discussion of the draft action plan noted that we need a better definition of critical thinking and to update the rubric accordingly. Following that, specific courses should be designated as required to submit assessment data, such as those that fulfill this requirement for general education. The low number of students assessed make it hard to say if we are meeting the standard for this ILO. | The draft action plan will be edited based on suggestions at this meeting and reviewed again at the next meeting. |
|  | Quantitative Reasoning Assessment Data Review | Members reviewed data collected from the Quantitative Reasoning ILO assessment. Not all submitted data had accurate student ID numbers, so that data was removed because it couldn’t be disaggregated. It was noted that the majority of students assessed were in MATH 013 and 003A, which are the gateway courses for transfer and STEM pathways. The highest success rate was in calculation; students experienced more difficulty in the other two areas. | K. Pernell will prepare a draft action plan for this ILO to review at the next meeting. |
|  | Quick Recap of ILO/SLO Flex Day Discussions | The college is pushing to get as many SLOs completed by the end of this semester as possible. If departments are struggling with too many courses left to assess, they should focus on their capstone courses as well as any gateway/GE courses and/or the most highly enrolled.  Among the existing ILOs, Ethics and Personal Responsibility and Global Awareness and Diversity received low ratings for ability of the college to assess in the department surveys. Critical Thinking and Information Competency were unanimously supported to keep as ILOs. Communication and Quantitative Reasoning were highly supported but a small number questioned keeping these, at least as written. |  |
|  | Announcements | The TLC is promoting the next Assessment Committee Office Hours on 4/16 for members of the college to get assistance/support to complete SLO assessment.  This is the final semester for Round 5. All course assessments should be complete by the end of this semseter. |  |
|  | Adjourn | 1:24 p.m. |  |