  
**Assessment Committee Minutes**  
Tuesday, November 16, 2021, 12:30 pm-1:20 pm  
<https://cccconfer.zoom.us/j/91697291171>

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Adán M. Olmedo, Assessment Coordinator & English Rep  Nancy Cayton, Assessment and Curriculum Specialist  P Jenny Gough, American Sign Language Rep  Cora Leighton, Arts and Cultural Studies Rep  Vacant, Business/CIS/Economics Rep  Fatima Shah, Counseling Rep  Sepi Hosseini, ESOL Rep  Heather Dodge, Library/LIS Rep | Kelly Pernell, Mathematics Rep  Juan Miranda, Modern Languages Rep  Vacant, Multimedia Arts  Pieter de Haan, Sciences Rep  Susan Khan, Social Sciences Rep  Kuni Hay, Vice President of Instruction  Laura Ruberto, TLC Coordinator |

**Guests:** Verónica Montoya

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| 1. Meeting called to order (A. Olmedo) | 12:32 p.m. | | |
| 1. Approval of Agenda (A. Olmedo) | 1. Review agenda 2. Motion to approve: P. de Haan, 2nd: C. Leighton |  | 8 yeas, 0 noes, 0 abstentions |
| 1. Approval of Minutes (A. Olmedo) | 1. Review [11/2/2021 minutes](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EVnQoGqeATtDlgpLmqoife0BKJifMf_EVPgYneFEvHp-wA?e=o4jYwE) 2. Motion to approve minutes: J. Miranda, 2nd: S. Khan |  | 8 yeas, 0 noes, 0 abstentions |
| 1. What to do with the Information Competency ILO results, analysis and action plan? (A. Olmedo) Discussion | Committee members were asked if we want to solicit more feedback from the college at large, contact those who submitted data, or bundle everything into one item in a larger end-of semester A-Com newsletter, or something else. Committee members recommended reporting back to the senate and also having some time on flex day. S. Khan noted that if we were to discuss this on flex day, perhaps it should be tied to a workshop by the librarians or thers to with suggestions on how to the areas that were revealed as weak by the data. | A. Olmedo and S. Khan will suggest the flex day idea to the Professional Development Committee. A-Com members are welcome to suggest other ideas after the meeting via email. |  |
| 1. Volunteers to review and revise [Global Awareness and Valuing Diversity ILO](https://www.berkeleycitycollege.edu/senate/files/2020/11/ILO-Prop2.1.pdf) for next assessment cycle (A. Olmedo) | No one volunteered to work on this item during the meeting, however, any one interested can email A. Olmedo. | A. Olmedo will reach our to L. Ruberto regarding this work. |  |
| 1. Assessment of IGETC & CSU Breadth Certificates of Achievement (All) | Work continued on the PLOs for these two certificates, focused on items 4 and 5. | This item will continue on the next agenda. |  |
| 1. Ethics and Personal Responsibility ILO Spring 2022 (A. Olmedo) | A possible [rubric](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EefuNaBJN0FOodTzCS8TcZgB0SG8IkB24_6i_9kw-XT2yQ?e=el4ck8) was reviewed, but it didn’t match our ILO. The committee agreed that the best course of action was to revise this rubric. Committee members can review the draft, which is a shared document, and leave comments or make edits. A revised version will be reviewed at the next meeting. | This item will continue on the next agenda. |  |
| 1. Other/Announcements | 1. Social Sciences has already contributed 4 courses worth of data for the Global Awareness and Valuing Diversity ILO assessment 👏 (**Dr. Linda McAllister** and **Dr. Rima Najm-Briscoe**) 2. A-Com liaison Fatima Shah is featured in a wonderful KQED article: [“How Standing Up to Racism After 9/11 Changed One Immigrant Teenager’s Life.”](https://www.kqed.org/news/11888875/how-standing-up-to-racism-after-9-11-changed-one-immigrant-teenagers-life) 🥳 3. N. Cayton announced the SLO Symposium that will be held virtually at the end of January. Refer to the email message she sent out earlier today. |  |  |
| 1. Meeting adjourned | 1:17 p.m. | | |
| Next Meeting: | December 7, 2021 (last one for Fall 2021) | | |