  
**Assessment Committee Minutes**  
Tuesday, October 5, 2021, 12:30 pm-1:20 pm  
<https://cccconfer.zoom.us/j/91697291171>

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Adán M. Olmedo, Assessment Coordinator & English Rep  Nancy Cayton, Assessment and Curriculum Specialist  P Jenny Gough, American Sign Language Rep  Cora Leighton, Arts and Cultural Studies Rep  Leonard Chung, Business/CIS/Economics Rep  P Fatima Shah, Counseling Rep  Sepi Hosseini, ESOL Rep  Heather Dodge, Library/LIS Rep | Kelly Pernell, Mathematics Rep  Juan Miranda, Modern Languages Rep  Vacant, Multimedia Arts  Pieter de Haan, Sciences Rep  Susan Khan, Social Sciences Rep  Kuni Hay, Vice President of Instruction  Laura Ruberto, TLC Coordinator |

**Guests:** Joseph Bielanski

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| **Meeting called to order (A. Olmedo)** | 12:32 p.m. | | |
| 1. **Approval of Agenda (A. Olmedo)** | 1. Review agenda (1 min.) 2. Motion to approve (1 min.)   H. Dodge moved/K. Pernell second |  | 8 yeas, 0 noes, 0 abstentions |
| 1. **Approval of Minutes (A. Olmedo)** | 1. Review minutes (2 min.) 2. Motion to approve 9/21/21 minutes (1 min.)   S. Khan moved/K. Pernell second |  | 10 yeas, 0 noes, 0 abstentions |
| 1. **Global Awareness and Valuing Diversity ILO Assessment Rubric (A. Olmedo)** | 1. Review [current draft](https://docs.google.com/document/d/1enki25UWkqM4w7ymVzb3Q0ttPqnppdgNfoirbUPRMgM/edit?usp=sharing) (5 min.) 2. Motion to approve (3 min.)   No vote. There was a concern that “valuing” was not well enough reflected on the rubric. This ILO has historically been difficult to assess. H. Dodge recommends that after this assessment the committee consider revising the ILO. | Item will be on next agenda with additional revisions. |  |
| 1. **Assessment of IGETC & CSU Breadth Certificates of Achievement** | 1. Review documents (5 min.) 2. Motion to approve (3 min.)   No vote. Early stage draft of an assessment matrix and PLOs for these programs. Changing from using college ILOs as the PLOs to more limited PLOs. Goal is to refine draft PLOs and complete the matrix. | Work will continue on this item at the next meeting |  |
| 1. **SLOAC or Designee to Serve on Curriculum Committee** | 1. Discuss position (5 min.) 2. Motion to Approve Selected Member (3 min.)   No vote. Time was running out. Annoucement made requesting someone to serve on this committee. No volunteers. | Item will be announced again at the next meeting. |  |
| 1. **Other/Announcements** | None |  |  |
| **Meeting adjourned** | 1:22 p.m. | | |
| **Next Meeting:** | October 19, 2021 | | |