
**Assessment Committee Minutes**
Tuesday, October 19, 2021, 12:30 pm-1:20 pm
<https://cccconfer.zoom.us/j/91697291171>

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| [x]  Adán M. Olmedo, Assessment Coordinator & English Rep[x]  Nancy Cayton, Assessment and Curriculum Specialist[x]  Jenny Gough, American Sign Language Rep[x]  Cora Leighton, Arts and Cultural Studies Rep[ ]  Vacant, Business/CIS/Economics Rep[x]  Fatima Shah, Counseling Rep[x]  Sepi Hosseini, ESOL Rep[x]  Heather Dodge, Library/LIS Rep | [x]  Kelly Pernell, Mathematics Rep [x]  Juan Miranda, Modern Languages Rep[ ]  Vacant, Multimedia Arts [x]  Pieter de Haan, Sciences Rep[x]  Susan Khan, Social Sciences Rep [ ]  Kuni Hay, Vice President of Instruction[x]  Laura Ruberto, TLC Coordinator |

 **Guests:** Joseph Bielanski

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| Meeting called to order (A. Olmedo) | 12:32 p.m. |
| 1. Approval of Agenda (A. Olmedo)
 | 1. Review agenda
2. P. de Haan moved; H. Dodge 2nd
 |  | 12 yeas, 0 noes, 0 abstentions |
| 1. Approval of Minutes (A. Olmedo)
 | 1. Review minutes
2. K. Pernell moved; L. Ruberto 2nd to approve 10/5/21 minutes with correction
 | Correct to show P. de Haan was present 10/5/21 | 12 yeas, 0 noes, 0 abstentions |
| 1. Assessment Committtee Entry to Participatory Governance Manual Friendly Amendment (A. Olmedo)
 | 1. Review [revised version](https://peralta4-my.sharepoint.com/%3Ab%3A/g/personal/ncayton_peralta_edu/EQGcW3cHpoRHuIl8qVrFHbkB4YFOObi1GuJ0Kkxhx123UA?e=lWJE4w)
2. P. de Haan moved; L. Ruberto 2nd to approve the entry
 |  | 12 yeas, 0 noes, 0 abstentions. |
| 1. Global Awareness and Valuing Diversity ILO Assessment Rubric (A. Olmedo)

*4. Global Awareness and Valuing Diversity ILO Assessment Rubric continued* | 1. Review [current draft](https://docs.google.com/document/d/1enki25UWkqM4w7ymVzb3Q0ttPqnppdgNfoirbUPRMgM/edit?usp=sharing)
2. L. Ruberto moved; J. Miranda 2nd to approve rubric
3. L. Ruberto moved; H. Dodge 2nd to review this ILO for revision before next assessment cycle

L. Ruberto volunteered to join group to review the ILO. | Approved rubric will be used this semester for assessment. ILO will be reviewed and revision considered before next assessment.  | 12 yeas, 0 noes, 0 abstentions.12 yeas, 0 noes, 0 abstentions. |
| 1. Assessment of IGETC & CSU Breadth Certificates of Achievement
 | 1. Review documents
2. Discussion of PLOs

F. Shah noted that none of the PLOs addressed skills/knowledge of social and behavioral science courses. | Discussion and revisions will continue at the next meeting |  |
| 1. SLOAC or Designee to Serve on Curriculum Committee
 | 1. Discuss position

No member volunteered to serve as SLOAC designee | This item will continue on the next agenda |  |
| 1. Service Area SAO Assessment Status Update (A. Olmedo, N. Cayton)
 | 1. Discuss recent Student Services SAO planning meetings
2. Showed shared document for Student Services areas
3. Showed worksheet provided to service areas to plan their assessments
 | Individual meetings will continue with Student Services and administrative areas |  |
| 1. Comprehensive Program Review (What does that have to do with me?)
 | 1. Review CPR assessment questions, noted that liaisons may be contacted by department chair for assistance completing this section.
2. Noted that assessment calendar was not linked to document.
 | A. Olmedo will confirm relationship between question 9C and the box below for details. |  |
| 1. TLC Endeavors?
 | 1. Assessment-related workshops will take place in November and December through TLC.
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| 1. Other/Announcements
 | None |  |  |
| Meeting adjourned: | 1:20 p.m. |
| Next Meeting: | November 2, 2021 |