  
**Assessment Committee Agenda**  
Tuesday, March 1 2022, 12:30 pm-1:20 pm  
<https://cccconfer.zoom.us/j/91697291171>

(additional Zoom details are at end)

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Adán M. Olmedo, Assessment Coordinator & English Rep  Nancy Cayton, Assessment and Curriculum Specialist  Jenny Gough, American Sign Language Rep  Vacant, Arts and Cultural Studies Rep  Benjamin Allen, Business/CIS/Economics Rep  Fatima Shah, Counseling Rep  Sepi Hosseini, ESOL Rep  Heather Dodge, Library/LIS Rep | Kelly Pernell, Mathematics Rep  Juan Miranda, Modern Languages Rep  Vacant, Multimedia Arts Rep  Pieter de Haan, Sciences Rep  Susan Khan, Social Sciences Rep  Kuni Hay, Vice President of Instruction  Laura Ruberto, TLC Coordinator |

**Guests:**

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| --- | --- | --- | --- |
| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| 1. Meeting called to order (A. Olmedo) |  | | |
| 1. Approval of Agenda (A. Olmedo) | 1. Review agenda (1 min.) 2. Motion to [approve](https://peralta4-my.sharepoint.com/:x:/g/personal/ncayton_peralta_edu/EQsomc6wo-lHmtN8wV-5mLYBJNdDA_NQ1qjNmDRMzbVXPA?e=1jnrP9&wdLOR=c95AA76EB-F218-CE4D-98EE-46CFBD3D6028) (1 min.) |  |  |
| 1. Approval of Minutes (A. Olmedo) | 1. Review  [2/15/21 minutes](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EWyxKbU-ralPqiR7sDOjHvkBGhDjPtsfFtGT1k3QDoTKfg?e=pXjtae) (1 min.) 2. Motion to approve minutes (1 min.) |  |  |
| 1. Update on Global Awareness/Valuing Diversity status (A. Olmedo) | 1. Vote to approve [Fall 2021 ILO data](https://peralta4-my.sharepoint.com/:x:/g/personal/ncayton_peralta_edu/EY-fHPj4Yt9Ereb8MZW5C1wBJ_sgxUbAd9f2bd2V3iGuhA?e=hGkayf) (1 min.) |  |  |
| 1. Report on [Ethics and Personal Responsibility ILO](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EefuNaBJN0FOodTzCS8TcZgB0SG8IkB24_6i_9kw-XT2yQ?e=4Zn6BL) Participation Recruitment (Liaisons and A. Olmedo) | 1. Each liaison will update the committee on the email A. Olmedo sent them on 2/1/22 with a template [email](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/ERq1IAX4vR1CpLxutFKTMooBbjkT3pzNQpcs4wygOUuJYQ?e=RhMlsA), asking them to contact faculty members in their department whose courses align with the ILO, so they could contribute their data. (10 min.) |  |  |
| 1. Report on [in/complete scheduled Fall 2021 assessments](https://peralta4-my.sharepoint.com/:x:/g/personal/ncayton_peralta_edu/EWqWywIXLM9MkZ84CEEVvCoBft-owDyqQqtd3Vug1ZRJUQ?e=FF06Bs) and review Spring 2022 schedule (A. Olmedo) | 1. Review Spring 2022 schedule (10 min.)    1. New Spring 2022 sheet/tab    2. PT/FT instructor participation percentages    3. Liaisons update the committee on Spring 2022 SLO outreach (how and how often have you contacted your department?) |  |  |
| 1. Start Planning for Communication ILO (Fall 2022 Data Collection) | 1. Review draft ILO rubric (5 min) |  |  |
| 1. Assessment of IGETC & CSU Breadth Certificates of Achievement (All) | 1. Update: share the plan for aligning [courses](https://peralta4-my.sharepoint.com/:b:/g/personal/ncayton_peralta_edu/EQlrWFtF6FlErYcOH60oYJQBJ5HiwZLS2fvcqtpgX3s3Yw?e=NDKePv) with the [finalized PLOs](https://peralta4-my.sharepoint.com/:x:/g/personal/ncayton_peralta_edu/EdeTrzEVuINMotV9OF1gSmoBYMcbqQQKfjD87YEGzhKjoQ?e=Renu20). (10 min.) |  |  |
| 1. Other/Announcements | 1. Assessment liaisons, please distribute [this](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EQcA_wIyvI5PkCDRlzOlLwcBtZI4b3sm_RweBS5MEGaeRg?e=Htwn8X) to anyone scheduled to do a course assessment this semester; it’s a screen shot demonstration of how to access Curriqunet and enter a level 1 SLO assessment. For non-course assessments, use this [document](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EefnzMcRBuFIo-Izq2maZGABXMBxJCL67QUjM2j_ECYSdw?e=VLLGTG). 2. 👏 Shout-out to Susan Khan, the first person to submit a level 2/aggregate SLO assessment this round. #ProposalApproved | | |
| 1. Meeting adjourned |  | | |
| Next Meeting: | April 5, 2022 (reminder: March 15 is a flex day, no A-Comm meeting. Enjoy Spring Break 3/28-4/1!) | | |
| Fall 2021-Spring 2022 running totals (through 2/1/2022) | Member attendance: 99/131 (73%)  Guest attendance: 8  Action items/resolutions passed (not counting minutes and agenda approvals): 6 | | |

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