



## Integrated Planning Committee Meeting Minutes

Thursday, September 24, 2020 12:20 pm – 1:30pm

Zoom Video Conferencing: <https://cccconfer.zoom.us/j/93963699219?from=msft>

Co-Chairs: Kuni Hay, VP of Instruction and Stacey Shears, VP of Student Services

**Mission:** Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

**Vision:** Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.

Agenda Item	Description	LEADER	DESIRED OUTCOME
<b>I. Preview Agenda</b> 12:20 – 12:25	Review agenda	Kuni Hay	Review and Approve Agenda
<b>II. Approval of the minutes 9-10-20</b> 12:25 – 12:30	Reviewed and approved the minutes 9-10-20 Phoumy moved to approve, Pieter seconded, 1 abstention. Minutes approved.	Kuni Hay Stacey Shears	Review and approve minutes
<b>III. ISER</b> 12:30 – 12:40	Discussed Accreditation Day #2 10-29-20 9:00 – 11:30am- Jeopardy game ACCJC November 2020 response letter process and timeline update from President Garcia	Kuni Hay Stacey Shears Accreditation Steering Committee members	Discussion
<b>IV. Assessment</b> 12:40 – 12:50	Assessment Committee update Assessment Committee discussed the one drive liaison folder, will also report out at Academic Senate. ILO- self-awareness and interpersonal skills/teamwork The Assessment committee discussed modifying it with a recommendation to AS who will send it to IPC and then Roundtable. ILOs are tied to specific courses and measured that way.	Pieter DeHaan	Discussion and Action
<b>V. 2020-21 APU and Resource Allocation process update and timeline</b> 12:50 – 1:10	Reviewed APU template and timeline. Will separately add some guiding questions from Martin to help interrogate equity blind spots. a) APU 2020-2021 Template review Assessment Committee recommendation	Phoumy Sayavong Kuni Hay Stacey Shears	Discussion, review and Action

	b) Review APU 2020-2021 timeline relevant to IPC validation process Review of IPC validation form		
<b>VI. Announcements/Other</b> 1:10 – 1:25			
<b>Next Step, Next Meeting:</b> 1:25 – 1:30	October 8, 2020- will discuss validation at this meeting		

<ul style="list-style-type: none"> <li>• <b>Membership:</b></li> <li>• Susan Truong/Gabriel Martinez, Counseling Faculty chair or designee</li> <li>• Joshua Boatright, Library Rep</li> <li>• Gail Pendleton, Enrollment Services/Coordinator</li> <li>• Ramona Butler, EOPS/CARE Coordinator</li> <li>• Brenda Johnson, Dean Student Support Services/Special Programs Rep</li> <li>• Martin De Mucha Flores, Associate Dean-Learning Community Designee</li> <li>• Susan Khan, Professional Development Chair</li> <li>• Jennie Braman/Laura Ruberto, Teaching &amp; Learning Center Coordinator or designee</li> <li>• Dr. Elissa Jaw, DSP&amp; S Coordinator/Counselor</li> <li>• Liam Zhu, Associated Students President or designee</li> <li>• Mary Clarke-Miller, Department Chair or designee</li> </ul>	<ul style="list-style-type: none"> <li>• Andrea Williams, Transfer &amp; Career Info. Center Coordinator</li> <li>• Joseph Bielanski, Curriculum Committee Designee/Articulation Officer</li> <li>• Ari Krupnick, Curriculum Committee Chair</li> <li>• Pieter de Haan, Assessment Committee chair</li> <li>• Felicia Bridges, Classified Senate President/Representative</li> <li>• Jasmine Martinez, Classified Senate Representative</li> <li>• Matthew Freeman, Academic Senate President or designee</li> <li>• Kuni Hay, Vice President of Instruction</li> <li>• Stacey Shears, Vice President of Student Services</li> <li>• Lisa Cook, Dean of Instruction</li> <li>• Shirley Slaughter, Finance Rep</li> <li>• Ex-officio: Phoumy Sayavong, Researcher</li> </ul>
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