Integrated Planning Committee
Meeting Minutes
Thursday, August 27, 2020 12:20 pm – 1:30pm, ZOOM https://cccconfer.zoom.us/j/93963699219?from=msft

Co-Chairs: **Kuni Hay, VP of Instruction and Stacey Shears, VP of Student Services**
Membership:

✓ Susan Truong/Gabriel Martinez, Counseling Faculty chair or designee	☐ Ari Krupnick, Curriculum Committee Chair
☐ Joshua Boatright, Library Rep	☐ Pieter de Haan, Assessment Committee
✓ Gail Pendleton, Enrollment Services/Coordinator	✓ Felicia Bridges, Classified Senate President/Representative
☐ Ramona Butler, EOPS/CARE/Coordinator	✓ Jasmine Martinez, Classified Senate Representative
✓ Brenda Johnson, Dean Student Support Services/Special Programs Rep	✓ Matthew Freeman, Academic Senate President or designee
☐ Martin De Mucha Flores, Associate Dean/Learning Community Designee	✓ Kuni Hay, Vice President of Instruction
☐ Susan Khan, Professional Development Chair	✓ Stacey Shears, Vice President of Student Services
☐ Jennie Braman, Teaching and Learning Center/Coordinator or designee	✓ Lisa Cook, Dean of Instruction
☐ Dr. Elissa Jaw, DSP& S Coordinator/Counselor	☐ Joya Chavarin, Dean of Instruction
☐ Liam Zhu, Associated Students President or designee	☐ John Nguyen, Director of Campus Life/Student Activities
✓ Tim Rose/Mary Clarke-Miller, Department Chair or designee	✓ Shirley Slaughter, Finance Rep
✓ John Saenz, LRC/Coordinator	**Ex-officio:** ✓ Phoumy Sayavong, Researcher
☐ Linda McAllister/Melina Bersamin, Guided Pathway Leads	**Guests:** ✓ Domonique Prince
☐ Andrea Williams, Transfer & Career Info. Center/Coordinator	
✓ Joseph Bielanski, Articulation Officer	✓ = Present ___=underlined name of member present when there a dual rep's

Agenda Item	Description	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
I. Preview Agenda	Review agenda		
II. ISER	APU and Resource Allocation process update and timeline. The completion of the ISER itself was moved up a month. ISER Roadshow: 8/31: RoundTable 9/1:Student Services 9/2: Academic Senate, 9/3: ASBCC 9/10: Accreditation Day 9/11: Department Chairs 9/15: Classified Senate.		

		We need to know how many SLO's are done and assessed. Pieter is working on that. We reviewed the Daily Enrollment Target Summary. Mary mentioned, the non-credit is not part of the productivity until the semester is over. Reviewed the ISER draft. We need to prepare for the interviews; the team comes the 1st week of March.		
III.	**2020-21 APU and Resource Allocation process update and timeline**	We will not be using the APU template used last year. Each college can use their own. Recommending that we do the WORD version of it or the one we used before. Phoumy shared the semester end enrollment patterns, he will also be will be providing training along the way for those interested. We asked the Technology committee to create a technology refresh plan, so when there are resource requests, so we know how many we PC's/Printers are needed in the future. Next time we will ask Student Services to go over the budget development for this.		
IV.	**Adjournment**	1:40pm		
V.	**Next Meeting:**	Thursday, September 10, 2020		

Minutes taken by Jasmine Martinez