



Integrated Planning Committee Meeting Minutes

Thursday, September 12, 2019 12:20 pm – 1:30pm, RM 451 A/B

Co-Chairs: Kuni Hay, VP of Instruction and Stacey Shears, VP of Student Services

Required Membership: (Attended = marked with an “X”)

<p>X Susan Truong/Gabriel Martinez, Counseling Faculty chair or designee X Joshua Boatright, Library Rep X Gail Pendleton, Assessment and Orientation Coordinator X Ramona Butler, EOPS/CARE Coordinator X Brenda Johnson, Dean Student Support Services/Special Programs Rep <input type="checkbox"/> Martin De Muchas Flores, Associate Dean-Learning Community Designee <input type="checkbox"/> Susan Kahn, Professional Development Chair <input type="checkbox"/> Jennie Braman, Teaching and Learning Center Coordinator or designee <input type="checkbox"/> Dr. Elissa Jaw, DSP& S Coordinator/Counselor <input type="checkbox"/> Max Frincke, Associated Students President or designee X Mary Clarke-Miller, Department Chair or designee <input type="checkbox"/> Andrea Williams, Transfer & Career Info. Center Coordinator X Joseph Bielanski, Curriculum Committee Designee/Articulation Officer</p>	<p><input type="checkbox"/> Ari Krupnick, Curriculum Committee Chair <input type="checkbox"/> Pieter de Haan, Planning for Institutional Effectiveness (PIE) chair or designee X Felicia Bridges, Classified Senate President <input type="checkbox"/> Jennifer Lenahan, Classified Senate Representative X Kelly Pernell, Academic Senate President or designee X Kuni Hay, Vice President of Instruction <input type="checkbox"/> Stacey Shears, Vice President of Student Services <input type="checkbox"/> Rowena Tomaneng, College President X Francisco Gamez, Dean of Instruction X Lisa Cook, Dean of Instruction <input type="checkbox"/> Shirley Slaughter, Finance Rep</p>
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Ex-officio: Phuomy Sayavong, Researcher Shirley Slaughter, Finance Rep **Guests:**

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order	12:25pm		
I. Preview Agenda	Agenda approved. Meeting Minutes from the last meeting of the Spring 2019 semester on 4-25-19 will be reviewed at the next meeting.		
II. Review 19-20 Membership Confirmation	Reviewed the existing charge with track changes, made some edits and committee approved. VPI Hay will send the IPC approved charge to the Roundtable on 9-23-19 for their review, approval and finalization.		Approved
III. Review 2019-20 Program Review (Annual Program	VPI Hay Presented a timeline document to review. Last year there were some issues with the template and we only had a		

<p>Update/APU) timeline. Role of IPC, New tool</p>	<p>week to get it done. The validation tools that we used last year, we should review those again. VPI Hay will send you the last year's validation tools.</p> <p>After college's process is done (validation, review by participatory governance committees and prioritization review at the Roundtable in early December 2019), the recommendation was made to discuss faculty prioritization needs across the district.</p> <p>What is the process and role for PBC re: college's resource allocation? Currently, once the college prioritization is made, it goes to the PBC but the purpose and role of that happening is not clear.</p> <p>Technology needs to be identified and to be coordinated with other colleges.</p>		<p>Unresolved</p>
<p>IV. Accreditation Information Timeline and IPC's role</p>	<p>VPI Hay/College ALO shared a PowerPoint presentation that explained high-level of plan for BCC ISER process and timeline. Committee members please participate in the upcoming ACCJC ISER Training by Dr. Stephanie Droker, ACCJC on Thursday, September 26th from 9:30am – 11:00am.</p> <p>Function map work needs to be done as part of the standard IV. Lookout for the chart that has been circulating since last spring 2019 and clarify how to construct as well as discuss delineation of functions with the District services.</p>		
<p>V. Announcement</p>	<p>9/26 is the Transfer Fair with college reps from all over the area; emails of the flier will be sent out prior as reminders.</p> <p>Counseling has started their In-Reach project. Emails have been sent out to faculty and some presentations have begun scheduling already.</p>		
<p>Meeting adjourned</p>	<p>1:19pm</p>		
<p>Next Meeting:</p>	<p>Thursday, October 10, 2019</p>		

Minutes taken by: Jasmine Martinez, Staff Assistant/VPSS