



Integrated Planning and Allocation of Resources Committee (IPAR)

CO-CHAIRS

1. **Dr. Denise Richardson**, President
2. **Dr. Phoumy Sayavong**, Institutional Researcher
3. **Fatima Shah**, Counselor

MEMBERS

1. **Chris Lewis**, Interim VPI
2. **Stacey Shears**, VPSS
3. **Patrick Wallace**, Library Tech
4. **Azul Lewis**, Chemistry and Physical Sciences Laboratory Coordinator
5. **Dr. Jimmy Crutison**, Professor
6. **Dr. Joseph Bielanski**, Articulation Officer
7. **Hameed Algahti**, ASBCC Senator
8. **Louis Chico**, ASBCC Senator
9. **Tenzin Jungney**, ASBCC Vice President of Finance

Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives.

COMMITTEE GOALS

- A. Create a transparent and holistic prioritized resource allocation process that encompasses institutional planning, communication and data informed decisions in budget development for all stakeholders.
- B. Incorporate information from the Student-Centered Funding Formula (SCFF) and the College Strategic Plan in alignment with the District Strategic Plan and the Vision for Success to inform college resource allocations.

COMMITTEE CHARGE

- A. Inform and discuss the college budget development process for unrestricted general fund (Fund 01).
- B. Review and prioritize resource allocation requests from the Program Review and Annual Program Updates (APU) process that align to the college goals, priorities, district goals, and ultimately Vision for Success.
- C. Recommends adoption of the budget for the new fiscal year.

Location: Room 451A or Zoom (<https://peralta-edu.zoom.us/j/81670508148>)

In attendance: (add names)

DATE: October 8, 2024		
Agenda	Leader	Notes & Action Items
1. Approve the agenda	Tri-Chairs	Chair Richardson called meeting at 3:01pm Motion to approve agenda by J. Bielenski, second by S. Shears Approve – 9 Motion is approved.
2. Approve meeting minutes from 9/24/2024	Tri-Chairs	Motion to approve minutes by P. Sayavong, second by L. Chico Approve – 7 Motion is approved.
3. Budget Update	Denise Richardson	- The VP of Administrative Services (VPAS) hire being delayed until early November.

2024-2025 Meeting Dates @ 3pm – 4:15 pm

September 10, 24 - October 8, 22 - Nov 12, 26 - Dec 10 - Jan 28 - Feb 11, 25 - Mar 25 - Apr 8, 22 - May 13



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		<ul style="list-style-type: none"> - BCC Bulk Clean up is happening on 10/11. - BCC is receiving \$20,000 donation from Judy Sui, who we met at the Front Row Festival. These funds will go toward scholarships. \$10,000 will go toward an endowment and the other \$10,000 will be for emergency student scholarships. - Plans for a "President's Circle" scholarship committee will start in spring 2025 to help identify scholarship opportunities for students. - The last time we reviewed our available budget it was at \$47,120,392. It has now gone down to \$43,992,270 in one month. - There was discussion about potentially renaming the IPAR committee to "Budget Committee" to align with other colleges in the district. The decision was postponed pending review of other colleges' committee charges. - Prepare for cost savings brainstorming session at the November meeting
4. IPAR action item tracking worksheet	Tri-Chairs	We are working on our IPAR tracking worksheet to monitor our progress as we are successfully able to implement them.
5. Announcements	All	None

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