**BCC Distance Education Committee** 

**Date: February 13, 2020**

**Chair: Chris Bernard**

**Mission***:  Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

**Vision:** *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

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| **TIME** | **AGENDA TOPIC** | **DESIRED OUTCOME** | **Minutes/Action Items** |
| 12:30-12:40pm | * Call to Order * Membership Update | * Review Agenda | Present  Chris Bernard, Linda McAllister, Thomas Kies, Elissa Jaw, Roberto Gonzalez (new member) |
| 12:40pm-12:45pm | * AP 4105 Online Teaching Requirements |  | Chris Bernard shared the status of the new AP 4105 online teaching requirements that was developed by the PCCD DE Committee with the committee. Status of implementation of these standards is uncertain. |
| 12:45-1:15pm | * Update regarding POCR Review Process and Timeline | * Start to develop a process | The committee discussed the developing process as a committee. Given the accessibility expertise in the committee, the committee moved its discussion to Rubric Section D. RG discussed the Canvas tool Ally and would reach out to UC Berkeley staff to get more information on Ally and accessibility. LM raised the possibility of using Guided Pathway funds to help with POCR review for faculty making the transition and faculty POCR reviewers.  **Action:** RG will schedule meeting with UC Berkeley accessibility experts. |
| 1:15-1:20pm | * Course Exchange and CVC-OEI Consortium Application |  | CB provided update on the consortium application. The goal is for all of the colleges in the district to apply in early March. |
| 1:00-1:20pm | * Review Template for BCC DE Plan | * Develop Goals | TABLED |