**BERKELEY CITY COLLEGE**

**Curriculum Committee**

**Meeting Minutes**

**May 16, 2024, 10:50 am-12:20 pm**

**Membership:**  (Attended = marked with “X”, Partial Attendance = “P”, Absent = “0”)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 0 | Fabián Banga | 0 | Amy Herrera | X | Kelly Pernell |
| X | Joseph Bielanski | X | Michael Johnson | X | Laura Ruberto |
| X | Nancy Cayton | X | Linda McAllister | X | Jenny Yap |
| P | Barbara Des Rochers | X | Nima Najafi Kianfar |  |  |
| X | Svetlana (Lana) Greenberg | X | Catherine Nichols |  |  |

**Non-Voting Members:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Lilia Celhay | 0 | Kuni Hay | X | Chris Lewis |
| P | Stacey Shears |  |  |  |  |

**Vacant Positions:** ASL Rep, BUS/CIS Rep, English Rep, ESOL Rep, Math Rep

**Guests:** Norman Alfe

Room: 341A and via Zoom

| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| --- | --- | --- |
| 1. Call to Order and Agenda Review | 10:52 a.m. |  |
| 1. Approval of Agenda | Motion to approve by J. Bielanski, second by K. Pernell. Final Resolution: Approved. Yea: J. Bielanski, N. Cayton, L. Greenberg, N. Najafi Kianfar, K. Pernell, L. Ruberto,  L. McAllister, M. Johnson, J. Yap. |  |
| 1. Approval of 5/2/24 Minutes | Motion by J. Bielanski, second by L. Ruberto. Final Resolution: Approved. Yea: J. Bielanski, N. Cayton, L. Greenberg, K. Pernell, L. Ruberto, M. Johnson, J. Yap.  Abstain: N. Najafi Kianfar, L. McAllister |  |
| 1. Public Comment | None |  |
| 1. Articulation Officer Report (J. Bielanski)   *Articulation Officer Report continued* | * + 1. Courses submitted for CSU Breadth and IGETC GE in December have been reviewed, see [IGETC & CSU Approvals document](https://www.berkeleycitycollege.edu/curriculum/files/2024/05/CSU-GE-and-IGETC-Review-for-2024-2025-1.docx) for details. It was noted that all our Ethnic Studies submissions were denied and that many other colleges are having the same experience. John Freitas, the lead Articulation Officer from Southern California CIAC, is collecting examples of denied course outlines.     2. Courses will be submitted for [UC TCA review](https://www.berkeleycitycollege.edu/curriculum/files/2024/05/2024-Current-Submissions-for-UC-TCA-June-24-review.docx) in June. Courses approved for this are UC transferrable. Contact J. Bielanski if you have a course you want submitted. He noted that current textbooks are required on the COR.     3. L. Ruberto reported that she and L. McAllister reviewed articulation agreements between BCC and a number of CSUs and UCs for courses in Arts and Cultural Studies and Social Sciences departments. Their initial review found that there are articulation agreements that include deactivated courses as well as opportunities for courses to be added. Additionally, they compiled a short list of courses that BCC does not have that appear to be a repeated option at the 4-year schools. Cognitive Science is one area outside their focus that has many opportunities. They will contact faculty members regarding these courses. They will be passing their lists on to J. Bielanski. They recommended that there be a curriculum discussion on potential majors to consider. | J. Bielanski noted that he can remove deactivated courses, but due to technical issues with the current version of assist.org, they may still show up on the public-facing pages. |
| 1. Guided Pathways (GP) Report | No report |  |
| 1. Approval of Bylaws Changes | At previous meetings, the committee approved changes to membership and term limits. A draft document was provided to officially revise the bylaws to incorporate these changes. Upon review of the changes to the bylaws, it was noted that a position for counseling was not listed. Also, there was interest in adding particular tech review roles into the bylaws. A vote on this item was tabled in order to revise the document. | Revised version of bylaws changes will be provided at the first meeting in September. |
| 1. Counseling Department Curriculum Plan | Motion to approve Counseling Curriculum Plan by K. Pernell, second B. Des Rochers. Final resolution: Approved  Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, N. Najafi Kianfar, K. Pernell,  L. Ruberto, L. McAllister, M. Johnson, J. Yap. | Plan, as approved by the committee, will be sent to Counseling department chair and curriculum committee members. |
| 1. Math Department Curriculum Plan | Motion to approve Math Curriculum Plan by L. Ruberto, second J. Bielanski. Final resolution: Approved  Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, N. Najafi Kianfar, K. Pernell,  L. Ruberto, L. McAllister, M. Johnson, J. Yap. | Plan, as approved by the committee, will be sent to Math department chair and curriculum committee members. |
| 1. CIS Discipline Curriculum Plan | Motion to table the plan until department representative can be present to respond to committee questions by K. Pernell, second by J. Bielanski. Final resolution: Approved.  Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, N. Najafi Kianfar, K. Pernell,  L. Ruberto, L. McAllister, M. Johnson, J. Yap. | Plan tabled. It will be rescheduled for first meeting in September. |
| 1. Science Department Curriculum Plan | Item tabled. Plan was not ready for review. |  |
| 1. Consider Creating a Standardized Template for ADT Descriptions | Item tabled due to lack of time. | Item will be scheduled on first committee meeting in September. |
| 1. Curriculum Proposals | The following is a list of items that the committee took action on. For complete details on each item, see spreadsheet of curriculum items available as listed on the [committee’s agenda page](https://www.berkeleycitycollege.edu/curriculum/curriculum-committee-calendar/curriculum-committee-agenda/). Course proposals: ENGL 023, 010A, 020, 070A, 070B. Program proposals: Environmental Science AS-T.  Motion by B. Des Rochers, second by J. Yap. Final Resolution: Approved.  Yea: J. Bielanski, N. Cayton, B. Des Rochers, L. Greenberg, N. Najafi Kianfar, K. Pernell, L. McAllister, M. Johnson, J. Yap.  No: L. Ruberto | Items on this agenda requiring approval beyond committee level will be submitted to the May CIPD meeting. |
| 1. Announcement | Due to the changes in term limits, the following members will not be continuing on the committee. They were thanked for their service: B. Des Rochers, F. Banga, L. McAllister |  |
| 1. Adjourn | 12:18 p.m. |  |