**Report on CIPD (Council on Instruction, Programs, and Development)**

**September 11, 2023 Meeting**

# Curriculum Items

All colleges except Laney submitted a list of their courses approved for UC TCA. BCC had the following courses approved. There were no other items for BCC.

BIOL 118

MM/DI 015B

CIS 082

CIS 084

1. Discussion Items (AKA Pressing Curriculum Topics)
2. Implementation Guidance for Work Experience Education Regulations Revisions

In 2022 the Board of Governors approved changes to Title 5 related to what was known as Cooperative Work Experience, now called Work Experience. Colleges were waiting over a year for the changes to be chaptered at the state. That has happened recently and now we have 180 days to implement the changes. There is a [guidance memo](https://www.cccco.edu/-/media/CCCCO-Website/docs/memo/2023-08-29-work-experience-revisions-memo.pdf) from the state chancellor’s office. Changes range from specific course details to creating or revising board policies and administrative procedures. CIPD will form a work group to implement the changes. The changes are due 2/22/2024. A CIPD member is already checking how this due date will affect spring courses.

1. Meta Projects
2. Coure Outline of Record (COR) needs to be updated to reflect “total hours” requirement in   
   Title 5: in progress. L. Bollentino believes that the proposed changes to the outline have removed the rationale for texts older than 5 years. H. Sisneros and I. Sodhy-Gereben are the leads on this project.
3. Curriqunet will have a new user interface going live in spring. Beginning in mid-September, they plan to have a “sandbox” type website available for people to preview the changes, get training, and practice using the redesigned interface.
4. CIPD is planning to revise the Program Module in order to incorporate a program narrative tab. This will replace attaching a separate document in the attached files tab.
5. H. Sisneros reported that most colleges incorporate program maps into their college catalog. CIPD will look into integrating maps into our catalogs.
6. Update on the Timeline of Submission for College Reviewed Discipline List

All college curriculum committees were supposed to have submitted their recommendations for minimum qualifications for all active courses at their campus. Two colleges have completed this, two colleges have not yet done so. The two remaining colleges must submit their lists in time for the October CIPD meeting. H. Sisneros and A. Elmasry will compile all the lists from the colleges and note any lack of alignment, then forward to the DAS.

1. AB 1111 Requirements

The statewide taskforce met on 8/31. H. Sisneros reported that the taskforce, working with the state chancellor’s office, requested of the bill’s author to move the implementation deadline further into the future beyond Fall 2024. They propose rolling out the new numbering in phases, completing the work in 2027. There has been a positive response, but no agreement yet. The details need to be worked out by the chancellor’s office and the legislature. The courses that will be included and what phase they would be part of will be indentified by December. CIPD will be forming a work group this semester to review our processes for curriculum to ensure that we are in a position to begin work as soon as details become available.

E. District-wide Curriculum Items

Laney has requested a change to the course description of LRNRE 501. All colleges have an active COR for this course, but none of the others have an update in process. There were some comments late last spring from COA questioning some of the details on the outline. H. Sisneros will follow up to confirm the status of the concern and what changes to make.

III. BCC CIPD Members:

Kuni Hay, Vice President of Instruction

Stacey Shears, Additional Manager

Catherine Nichols, Curriculum Chair

Joseph Bielanski, Articulation Officer

Barbara Des Rochers, College Academic Senate Appointee

Nancy Cayton, Curriculum Specialist

Other colleges are still confirming membership