

Members Present (*bold to indicate present, delete absent*):

Laura Ruberto, Carolina Martinez, Carolyn Martin, Denise Richardson, Annie Liu, Gail Pendleton, Joya Chavarin, Himali KC, Matthew Freeman, Phoumy Sayavong, Ramona Butler, Skyler Barton, Stacey Shears, Thomas Rizza

Guests (manually type): Lisette Flores, Natalia Fedorova, Dana Cabello, Nghiem Thai, Armando Franco, Amy Lee, Raniyah Johnson, Chris Lewis, Thomas Torres-Gil, Mary Clarke-Miller

Tri-Chairs: Denise Richardson, College President; Matthew Freeman, Academic Senate President; Tom Rizza, Classified Senate President

AGENDA AND DISCUSSION ITEMS
1. Roll Call / Review Agenda
<p>Tri-chair Rizza called the meeting to order at 12:21 pm.</p> <p>Motion to approve agenda by: Stacey Shears Second by: Himali KC Votes in favor: 12 Objections: 0 Abstentions: Motion passes.</p>
2. Review Minutes
<p>Tri-chair Freeman requested a review of the 12:24 minutes.</p> <p>Motion to approve minutes by: Tom Rizza Second by: Himali KC Votes in favor: 12 Objections: 0 Abstentions: 1 Motion passes.</p>
3. Public Comment
<ul style="list-style-type: none"> Matthew Freeman recognized and welcomed two new people joining the meeting. Sophia Parmigiani and Pierce Bryne, who are our Student Trustees.
4. President's Updates
<p>Leader: D. Richardson</p> <ul style="list-style-type: none"> The campus community had a great show of support and attendance at the recent District Roadshow. BCC represented well and was excited about the presentation from the Chancellor, which focused on transparency and inclusiveness. BCC will have our own Budget Townhall Thursday either on 10/31 or Friday 11/1 at College Hour. By then we hope to have our VPAS onboard and can join us. We took a poll to determine whether we should meet on 10/31 and 11/1. Those who responded preferred 10/31/2024 because there are more people on Campus on Thursdays compared to Fridays. <ul style="list-style-type: none"> We will move forward with 10/31/24 during College Hour in the Auditorium and will send

out an official announcement later.

- Classified Senate President Rizza will send out a Missions and Values poll later today. Please respond to the poll as this is an important part of the strategic planning process. We will give a presentation at Flex Day on 10/16 based on the findings from this poll.
- The BCC mascot survey is forthcoming as well.
- We are looking for more stories and feedback from the community to highlight and share in the Board reports.
- The Mayoral Forum will take place on 9/26 from 6:30-8:30pm with the League of Women in the Auditorium. Students will have some roles in this and get to interview the mayoral candidates.
- BCC library has been gifted with 50 additional chrome books from COA, who shared their extra ones with us. At the upcoming Campus cabinet, we'll be discussing future needs for technology for our students. We're not completely sure that having Chrome books will be the full answer moving forward. Dr. Richardson will report back at our next meeting.
- Dr. Richardson wished VPSS Dr. Stacey Shears happy birthday.

5. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Stacey Shears/Chris Lewis)

- 9/12 will be the first meeting of the semester

Integrated Planning & Allocation Resources (Denise Richardson, Phoumy Sayavong, Fatima Shah)

- 9/10 3PM will be the first meeting of the semester.
- Dr. Richardson is filling in temporarily while we hire for the VPAS
- The standard agenda items for IPAR include reviewing the budget status and objectives, as well as discussing their role in the program review process. They are still working to finalize the student membership for the committee. Overall, the IPAR committee is gearing up for an active year ahead.
- ASBCC won't be voting until Thursday, so IPAR won't have the full group of student members until the next meeting.

Facilities, Health, and Safety Committee (Denise Richardson, Armando Franco)

- The Facilities Committee will be holding their first meeting this Friday at 12:30pm. Dr. Richardson is planning to invite the new Executive Director of Safety to attend the meeting. The committee will discuss plans for the new Milvia building and renovations to our existing facilities. Dr. Richardson is looking forward to a productive year of great participation on the Facilities Committee.

Technology Committee (Chris Lewis/Erika Yeh)

- Interim Dean Nghiem Thai will be taking over for VPI Chris Lewis.
- The first meeting is scheduled for Thursday, however Chris brought up that the Technology Committee meeting conflicts with IPC and several members are in both. We may potentially need to change the meeting schedule.

Berkeley City College
College Roundtable for Planning and Budgeting

MEETING MINUTES
Monday, September 9, 2024

Enrollment Management (Chris Lewis/Stacey Shears)

- Meeting has not been scheduled yet.
- Enrollment Management is a committee that does not meet regularly like the other participatory governance committees. However, it was added to the roundtable agenda this year to provide a space for the Enrollment Management team to share updates, given the importance of enrollment and completion efforts.

6. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

- President Freeman is working on cleaning up the Participatory handbook and planning to go over the changes in a future meeting. He mentioned that the participatory governance committees may want to consider having tri-chairs, similar to how the Integrated Planning and Allocation Resources (IPAR) committee has a tri-chair structure. Freeman noted that the Institutional Planning Committee (IPC) is codified to have a tri-chair, but they haven't been able to find people to fill that structure in the past. He suggested that the Facilities and Health & Safety committees could also look into formalizing a tri-chair model.
- Freeman also recommended that as committees set their goals for the year, they should make them specific, measurable, and time-bound, so they can assess progress at the end of the fall and spring semesters.
- The Academic Senate did not hold their scheduled meeting on September 4th, as it conflicted with the Chancellor's Town Hall. They will be addressing those agenda items at their next meeting on September 18th. They typically meet on the 1st and 3rd Wednesdays from 12:30-1:20pm.
- Some of the major topics the Senate will be discussing include curriculum alignment changes from the state, as well as setting goals for the academic year that can be assessed later. The Academic Senate will be hearing major updates from the Curriculum Committee at their upcoming meetings on September 18th and October 2nd. These updates will cover significant changes related to curriculum alignment across the state, including the consolidation of the CSU and UC pathways into a single CalGETC system. Freeman noted that these curriculum changes are a major focus for the Senate this semester, and they are looking forward to getting detailed updates from the Curriculum Committee on these important developments.
- The Chairs Council is working on a new process for full-time faculty prioritization, which Senate President Freeman is helping to facilitate.
- Freeman encouraged all governance committees to set measurable goals for the year that can be reviewed during the spring governance assessment.
- Dr. Laura Roberto is our Lead Chairs of Chairs council. Rolling out a new process to determine our full-time prioritization. This came out from an in-depth analysis on what we can do better and how to prioritize full time hires. On schedule.
- Carolyn Martin (Q): When is the Facilities meeting?
 - (A) The Facilities & Safety meeting will be on Friday 9/13 and meets exclusively on Zoom.

Classified Senate (Report by Tom Rizza)

- 8/28 was the first meeting, where Azul Lewis was elected to serve as the new secretary.
- Roberto Gonzalez is searching for members to form an ad hoc committee for Classified Resource

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Prioritization. This is to bring forward a process for recommendations around Classified hires.

- The district will be coming to BCC on November 15th to hold a classified professional symposium. The Classified Senate shared that they had a general call out for ideas for the symposium, and the Symposium planning committee will be meeting on 9/11/24 to share some of those ideas and begin the planning process.
- They will be sharing a few items from their first couple of weeks with President Richardson during their next one-on-one meeting with her.

Associated Students of Berkeley City College (Report by Himali KC)

- ASBCC didn't meet last week, but the executive board had a meeting with Dean Raniyah Johnson to go over items for the year.
- They will work on assigning ASBCC members for the various committees at the next meeting.
- ASBCC is preparing for Club Rush, which is scheduled on Tuesday 9/24.
- Matt Freeman thanked Dean Johnson for stepping in and taking over the duties.

7. Announcements

- Tom Rizza
 - Tom sent out a content review and feedback request last Friday, along with access to the sandbox website and already received some comments back. This was sent to all of the charis and to the various leads of different departments and student services. The new BCC website launch is planned for September 25th. Tom will send out additional reminders with methods for people to send their feedback back to him and Tania. They are scheduled to meet with our website contractor on 9/11 to do last minute trainings. The contractor will be there on Launch Day to help with any bugs or support. Tom believes that the new website will be a gamechanger for BCC.
 - Matt: Major thanks to Tom and Tania who worked on the website. Other Senate Presidents reached out to Matt to ask how the process has been because they are just starting on the work, and we are ahead of the curve in terms of where the other colleges are at.
- Andrea Williams: We will have the annual transfer fair on Thursday 9/26. Over 40 institutions are coming. Please share the information with the students. Andrea will send out Save the Date announcements and flyers soon. She encouraged faculty to give extra credit to have students to come.
 - Matt Freeman encouraged to invite staff from various departments to speak in classes.
 - Andrea: Two of Matt's political science students ended up reaching out to her for her help.

8. Adjourn Meeting

The meeting was adjourned by Tri-chairs Freeman, Richardson, and Rizza at **12:57** pm.

Next Meeting: Monday, September 23, 2024, 12:20PM-1:30PM, Room 451A/B (or via Zoom)

Minutes from live meeting: **Annie Liu, (510)981-2851, aliu@peralta.edu**