

Members Present (*bold to indicate present, delete absent*):

Carolina Martinez, Carolyn Martin, Denise Richardson, Annie Liu, Gail Pendleton, Joya Chavarin, Himali KC, Matthew Freeman, Phoumy Sayavong, Ramona Butler, Stacey Shears, Thomas Rizza

Guests (manually type): Antoine Mehoulley, Joseph Bielanski, Carolyn Martin, Lizette Flores, Izzie Villanueva, Zaira Sanchez, Tania Leon, Chi, Lloyd, Nghiem Thai, Armando Franco, Mary Clarke-Miller, Raniah Johnson, Randy Yang, Dana Cabello

Tri-Chairs: Denise Richardson, College President; Matthew Freeman, Academic Senate President; Tom Rizza, Classified Senate President

AGENDA AND DISCUSSION ITEMS
1. Roll Call / Review Agenda
<p>Tri-chair Richardson called the meeting to order at 12:20 pm.</p> <p>Motion to approve agenda by: Himali KC Second by: Carolina Martinez Votes in favor: 12 Objections: 0 Abstentions: 0 Motion passes.</p>
2. Review Minutes
<p>Tri-chair Richardson requested a review of the May 13, 2024 minutes.</p> <p>Motion to approve minutes by: Joya Chavarin Second by: Denise Richardson Votes in favor: 11 Objections: 0 Abstentions: 0 Motion passes.</p>
3. Public Comment
<p>None.</p>
4. Network Upgrade Completion Project
<p>Leader: CTIO A. Mehoulley [Attach file: District-Wide Network Infrastructure Upgrade 2024 close out1.1.pptx]</p> <ul style="list-style-type: none"> The project was a \$2 million investment to upgrade the aging infrastructure at Berkeley City College, which was over 10 years old. The district aims to replace the network equipment every 5-7 years, or up to 10 years in some cases, to keep up with security and technology standards, even if the existing equipment is still functioning. Cisco would not continue servicing very old infrastructure. This is a Districtwide project for updates. The goals were to meet security compliance standards, improve internet and Wi-Fi access, and ensure reliable power and backup. IT replaced switched the switches, which were over 10 years

old and did not have the capacity for growth. There is a now an undisturbed power supply (new APC UPS) that has a backup running time of 30 minutes on the full load.

- The project involved replacing fiber optic and CAT6 cables, upgrading 13 Cisco switches, adding 18 new pieces, and installing 110 new access points.
- The project was completed on time and on budget, with no change orders. It was SLBE (Small Local Business Enterprise) driven, using local businesses for 25% of the work.
- The IT teams at the district and BCC, as well as the partner company Net Experts, were praised for their collaborative efforts and expertise in completing the project successfully.
- The upgrades have significantly improved internet speed and reliability for the campus.
- The total project cost \$8,015,090.83 is SBLE, which is required for 25% of the project, and would support local small businesses.
- The District had a pre-negotiated contract with the FCC Foundation that allowed them to save about \$1million compared to the other quotes that they received. This contract provided the engineering, configurations, switches, backups, and project management services. As part of our bundle contract, we get 5 years of security updates.
- The electrical wiring cabinet was cleaned up and labelled. Thank you to District and BCC IT teams, who knew where all of the pathways, cables, mapping, and where the cables were. This saved us a lot of money as we didn't have to pay for the discovery phase, which is a common cost.
- Q (Lloyd): President was getting kicked off with the internet? Is that still happening?
- A (D. Richardson): No, not having any more issues.

5. President's Updates

Leader: D. Richardson

- Introduction to President Richardson's new Executive Assistant, Annie Liu.
- Dr. Shears and Gail Pendelton represented BCC on Saturday's Front Row Festival. A good number of people came. We had a woman wish to donate \$1,000 to students in need. We were blown away by this unexpected surprise. This outreach activity speaks to the value of outreach.
- We have the Mayoral Forum on 9/26/24 with Matt Freeman and PIO Tom Rizza. This is a student focus event and will give an opportunity for mayoral candidates to showcase their agendas.
- We will have a budget townhall that will be done directed by the District. We are waiting for the District to confirm the date.
- The townhall will be part of our strategic planning and an element of our educational master plan that we will be fulfilling.
- The Midterm Report is due on 3/15/25. Interim VPI Lewis is working on assembling the committee and will soon be reaching out to those who are involved. We need to finish the report by December to get through Board approvals.
- Acknowledge new dean: Raniyah Johnson, our Dean of Counseling and Equity
- We currently have an Interim Dean of Liberal Arts and will post up the ad for the permanent position very soon.
- The VPAS hiring process is currently underway. We are anticipating a hire sometime in October.
- We have a Director of Student Activities and Campus Life position that we are trying to fill. We

decided not to continue the Associate Dean of Enrollment and Basic Needs role, but to return to the Director role that we've had previously. We are looking forward to doing a direct appointment with the participation and collaboration of faculty, classified, and administrative ranks. We are looking to get this position filled within the next month or so.

6. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Stacey Shears/Chris Lewis)

- They've started some planning for IPC but haven't met yet. The first meeting IPC meeting is on 9/12/24.

Integrated Planning & Allocation Resources (D. Richardson/Phoumy Sayavong)

- President Richardson thanked to the Business Office – Joanna, Joyce, Nailah, who did a great job of keeping our business process moving in absence of our VPAS.
- We are working hard to stay within the budget, which was loaded on July 1st. The budget is slightly than last semester, but it's a little offset by the fact that we don't have the funding sources that we formerly had, such as HEERF and CARE. As a result, we have to spend smarter and collaborate on how we spend the money. We need to maximize the use of our categorical and grant funds and to be very conscientious on our FTES stewardship.

Facilities, Health, and Safety Committee (D. Richardson/Armando Franco)

- This committee was previously chaired by John and Sean, who are both no longer here. We are working on filling their positions.

Technology Committee (Chris Lewis/Erika Yeh)

- Meets on the 2nd Thursdays of the month. The first meeting is September 9/12/2024 during college hour, and invitations have been sent out. We'll work on the agenda a little closer to the date.

7. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

- Academic Senate has not met yet this semester. They meet on the first and third Wednesdays of each month during the college hour and in-person in the TLC and online. The first meeting is 9/4/2024. The first meeting of the semester will go over setting goals for the year.
- The Academic Senate represents the faculty here on campus, instructional, and within the student services area in counseling and library. We have every department represented in our voting block.
- We typically do a set of surveys in the Spring semester. We do a great job of including those goals at the end of the year to be able to look back and asses our governance and say, "Did we meet those goals?"
- Shoutout to the faculty who have agreed to serve on the committees, including on bringing on the new VPAS.

Classified Senate (Report by Tom Rizza)

- Class Senate meets on the 2nd and 4th Wednesday of every month from 2:30-3:30pm. First meeting is this Wednesday. The agenda will be sent later tonight.

Associated Students of Berkeley City College (Report by Himali KC)

- The first meeting was last Thursday. There are not many updates at the moment. We're getting to know everyone. This Thursday will discuss committee appointments.

8. Announcements

Matthew Freeman

- Workplace Violence Training – a reminder for everyone to complete this mandatory training, which takes about an hour or so.
- BCC's enrollment and productivity are up and leading at the District. Our percentage of our meeting our target goals is second only to Alameda, but their targets are lower.
- Thank you to those who are working hard to bring our future students population to campus and working hard to retain the students so that they stay for future semesters.
- D. Richardson: We are the only college that's within the 15.11% for productivity. It takes all of us to get this. Special shoutout to our faculty and their contributions, along with student services. Great job on enrolling and reaching out to students. Even in the absence of key roles, students are still doing well. Thank you to the Classified Professionals for all of the help that they have provided.

Tom Rizza

- Tom sends a weekly newsletter to all students every Monday. Use this [link](#) to submit stories. If you have any announcements or events that you want to share with students to try to get them to attend.
- Use this [link](#) to submit stories for the Board report. Please include pictures and data. Please bookmark these links.
- Andrea Williams: Annual transfer fair will take place on 9/26 from 10am-1pm. For faculty and staff who interact with students, please share the information.
 - Q (Carolyn) - How many colleges are coming?
 - A (Andrea) - 42 RSVP at the time; aiming for 50
- Izzie Villanueva: We are taking clothing donations in September. The open donation period is 9/3-9/24 in Room 125 on the first floor.
- Zaira Sanchez: Patelco Credit Union will be continuing with their 5-series workshop. Information was sent out in an announcement. Please let students know about the event. Questions can be sent to HSI. HSI can give a flyer to those who want one.

Denise Richardson

- The 2023-2024 Annual Report and Trendlines was sent in an email and will be uploaded to our website soon. Shoutout to Tom and Phoumy for working on this project. Phoumy also addressed AI in a very meaningful way in the Trendlines newsletter.
- We are going to begin the process of identifying a mascot for BCC. Start thinking about how we are

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going to brand ourselves. The survey is coming out soon. Some ideas that came up were: butterflies, monarchs, falcons, and penguin. Once we have a mascot, we'd love to get BCC varsity jackets.

9. Adjourn Meeting

The meeting was adjourned by Tri-chairs Freeman, Richardson, and Rizza at 1:08 pm.

Next Meeting: Monday, September 9, 2024, 12:30-1:30PM, Room 451A/B (or via Zoom)

Minutes from live meeting: Annie Liu, (510) 981-2851, aliu@peralta.edu