

Members Present: Joe Bay, Joseph J. Bielanski, Jr., Sean T. Brooks, Lisa R. Cook, Martin De Mucha Flores, Barbara Des Rochers, Sam Gillette, Matthew Freeman, Angélica Garcia, Kuni Hay, Brenda Johnson, Ramona Butler, Christopher Lewis, Harry Mapodile, John Nguyen, Phoumy Sayavong, Tim Rose, Stacey Shears, Andrea Williams

Guests: Dana Cabello, Mary Clarke-Miller, Katie Koelle, Carolina Martinez, Linda McAllister, Patricia Mendoza, Verónica Montoya, Alejandra Oseguera, Gail Pendleton, Domonique Prince

Co-Chairs: Angélica Garcia, College President and Matt Freeman, Academic Senate President

AGENDA AND DISCUSSION ITEMS

1. Roll Call / Review Agenda

Co-chair Freeman called the meeting to order at 12:21 pm.

Motion to approve agenda by: Joseph J. Bielanski, Jr.

Second by: Sam Gillette

Votes in favor: 14

Objections: None

Abstentions: None

Motion passes.

2. Review Minutes

Co-chair Freeman requested a review of the December 13, 2021 minutes.

Motion to approve minutes by: Stacey Shears

Second by: Joseph J. Bielanski, Jr.

Votes in favor: 14

Objections: None

Abstentions: None

Motion passes.

3. Virtual Meeting Modality Authorization

Leader: Matthew Freeman

Document: AS Virtual Meeting Modality Authorization

- AS President Matthew Freeman presented the Academic Senate's recent passing of the Virtual Meeting Modality, in accordance with the updated Brown Act legislation to extend the modality of virtual meetings.
- College Roundtable is the highest college governance council and would provide an opportunity for all committees and groups that report to it, to utilize the same agreement for the virtual meeting modality to conduct college business guided by the Brown Act.

Q. Joseph J. Bielanski asked if the revised legislation for the virtual meeting modality would account for the remainder of the spring 2022 semester?

Response: Matthew Freeman responded that it would account for the remainder of the spring 2022 semester, unless additional legislation informs us otherwise.

Motion to adopt the Virtual Meeting Modality Authorization as endorsed by the Academic Senate by Josheph J. Bielenski
Second: Joseph Bay
Votes in favor: 14
Objections: 0
Absententions: 0
Motion Passes

4. Institutional Planning Update

Leader: Phoumy Sayavong & Angélica Garcia

Document: Institutional Research "Don't Look Up, Look In" Racial Equity, Institutional Goals Planning, Implementation

- The presentation shares disaggregated data of students, including: race, gender, socioeconomic status, enrollment status
- Level setting in spring 2022
 - Establish baseline knowledge before revising EMP
 - Review status & outcomes from EMP (2016-2021)
- End of fall 2022 completion plan
 - District Consultant: Gather data on workforce/industry, racial/ethnic/gender profiles; housing; migration; etc.
- Work plan for spring 2022
 - Draft EMP next summer and fall
 - Work with external facilitator to revisit Mission Statement/Vision/Values and target setting (potential data challenge due to COVID-19 effects);
 - Conduct focus groups; allow programs to ask questions and provide input/insight
 - Use Program Reviews to inform planning.

College Strategic 2016-2021 Goals

I. Strengthen Resilience

Strengthen BCC students' abilities to become self-directed, focused and engaged in the pursuit of transformative, life-long learning experiences that result in personal and academic success.

II. Raise College Competence

Raise student skills and competencies, and expand their learning experiences, so that they can successfully complete their college program.

III. Enhance Career-Technical Education Certificates and Degrees

Enhance BCC's 1- and 2-year career and technical education programs so that they provide current and transferable skills and competencies to earn a living wage in our area, and to maintain competency for advancement in one's career.

IV. Increase Transfer and Transfer Degrees

Ensure that all of BCC's programs of study and transfer pathways for degrees prepare students, in a timely manner, for multiple transfer options.

V. Ensure Institutional Sustainability

Increase BCC's impact in education through innovation, internal and external collaboration and partnerships, and sufficient resources, both short-term and long-term.

5. Accreditation Updates (Angélica Garcia & Kuni Hay)

- The ACCJC January 27, 2022 Action letter on Berkeley City College’s status of accreditation to issue Warning.
- In addition, per the ACCJC Policy on Teach-Out Plans and Agreements, the Commission reviewed the College’s Teach-Out Plan and acted to Accept the Report.
- The Commission found that the College has addressed the following compliance requirements, corrected deficiencies, and meets:
 - Standard IV.C.3 (District Compliance Requirement 6)
 - Standard IV.C.7 (District Compliance Requirement 8)
 - Standard IV.C.12 (District Compliance Requirement 9)
 - Standard IV.D.2 (District Compliance Requirement 10)
- The Commission found continued non-compliance with the following Standards and compliance requirements:
 - Standards III.D.5, III.D.6, III.D.8 (District Compliance Requirement 1)
 - Standard III.D.7 (District Compliance Requirement 2)
 - Standard III.D.10 (District Compliance Requirement 3)
 - Standard IV.C.1 (District Compliance Requirement 4)
 - Standard IV.C.2 (District Compliance Requirement 5)
 - Standard IV.C.4 (District Compliance Requirement 7)
- The College is required to submit a Follow-Up Report to address the remaining compliance requirements and deficiencies identified through fiscal monitoring by **October 1, 2022**. The Follow-Up Report will be followed by a visit from a peer review team. The accredited status of the institution continues during the warning period.
- There is much to celebrate as BCC classified professionals, faculty, and administrators have worked incredibly hard to reach this accomplishment. We have great momentum and will continue to work towards supporting our accreditation status.

6. Participatory Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Stacey Shears/Kuni Hay)

- IPC’s first meeting of the year is next week and will discuss the Administrative Office Comprehensive Program Review that was due on January 17th.
- IPC continues to support the college Institutional Effectiveness & Planning work to revise the College Strategic Plan and Ed Master Plan.

Integrated Planning & Allocation Resources (Sean Brooks /Sam Gillette/Phoumy Sayavong)

- IPAR’s first meeting is scheduled for next week
- IPAR is focused on the college budget development process for the 2022-2023 year.

- The timeline will include a schedule of when particular reports will be due in February and March, with an adoption of the budget later on within the year.
- The Governor's budget proposal on January 19th highlighted key areas of funding for community colleges.
 - The district has started developing the overall budget.
 - IPAR plans to invite District Finance colleague, Interim VC Adil Ahmed and C.M (consultant for BAM Taskforce).

IPAR subcommittee have reviewed and started making revisions to the Program Review resource request rubric to reflect college priorities based on categories of resources and not individual items as we've done in prior years. The final list of resources requests will be provided by the VPI and VPSS. IPAR will use these lists to make recommendations to Roundtable.

Request from President Garcia: Once the Board passes the budget she is requesting that the IPAR Committee both, review a presentation in IPAR, and then bring to Roundtable what that budget development calendar will look like for BCC.

Facilities and Health & Safety Committee (John Nguyen/Brenda Johnson/Sean Brooks)

- The next meeting will be on February 11, 2022, 12:30 – 1:30 pm.
- Co-Chair Johnson reported that also discussed was the committee itself and whether or not it will continue as a joint committee after the return to campus.
 - Classified member representation has increased since the combining of the two committees.
 - One area states that only seven Classified Professionals are appointed to the committee, but that does not take into account the addition of a second committee.
 - The current membership count for Classified Professional members is nine and the committee is wanting Roundtable's endorsement to increase Classified representation to nine, as opposed to seven.
 - They will be looking to put this action on the next agenda for endorsement.

Technology Committee (Lisa Cook)

- Movement is being made on the Refresh Plans to catch up on some of the laptops and desktops
- They are also looking forward to the network upgrade which is essential for the campus and for moving forward in some of the ways previously discussed.
 - One of those is the development of HyFlex.
 - The Tech Committee has appointed a couple of people to serve on the HyFlex task force.
 - They are tracking the need for instructional technology, along with what is currently available in classrooms and continue to provide recommendations.

7. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

- The AS meet on February 2, 2022
- Faculty Prioritization Hiring Department Chairs Council follows the process to build and endorse the : faculty prioritization list. It's a two-step process. First there is a rubric that involves data such as productivity rates, fill rates, and ratio of full time to part time faculty. The second part is a narrative

perspective from the departments requesting a position. The chairs then vote to rank each position. Here is this cycle's Prioritization List: 1- Psychology 2- Education: Child Development 3- Counseling 4- MMART 5- Communications

- Return to Campus updates included faculty comments on possible need for microphones for teaching while wearing masks.
- Assessment updates: Adan presented ILO results for the Global Awareness and Valuing Diversity Institutional Learning Outcomes. Five disciplines participated in the assessment of this ILO. Highest scores came from the area of Analysis of Cultural Perceptions, yet the weakest area came from the Explanation of Culture.

Classified Senate (Report by Andrea Williams)

- Classified Senate is working to support Return to Campus activities and are engaged in active discussions with the college leadership team.
- The CS is working to host an appreciation luncheon for staff, in collaboration with the BCC leadership team. This luncheon will include our CS meeting agenda, COVID-19 training and updates, as well as discussions regarding staff engagement in participatory governance committees.

Associated Students of Berkeley City College (Harry Mapodile)

- The ASBCC provided financial support for Black History Month and appreciated the opening celebration with Ramona Butler, local musicians, and an altar showing how Black History is US History.
- ACBCC Officers work in collaboration with the BCC Ambassadors to support students who are taking in-person classes.
- ACBCC continues to support food panty distribution and addressing student basic needs.

8. Announcements (President Garcia)

- President Garcia announced that Cafecito with the President will resume in March.

9. Adjourn Meeting

The meeting was adjourned by Co-chairs Garcia and Freeman at 1:24pm.

Next Meeting: Monday, March 7, 2022, 12:20 p.m., via Zoom

Minutes from recorded transcript: Angélica Garcia, angelicagarcia@peralta.edu