



## Academic Senate Minutes

Wednesday, Sept. 6, 2023 - 12:30 pm – 1:20pm

<https://peralta-edu.zoom.us/j/86005469971>

*Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with "X", Partial Attendance "P"). **NOTE:** 9 Needed for Quorum

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Gabriel Martinez, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Carolyn Martin - Proxi, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Melina Bersamin, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages <input type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Laura Ruberto, Alejandro Wolbert, Kuni Hay (VPI), Maha Jacobs (Communications), Catherine Nichols (Curriculum), Jenny Braman, D Cabello,

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order 12:33pm</b>			
<b>1. Approval of Agenda</b>	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B. Seconded by: Randy Y.  Yes: 12 No: 0 Abstain: 0
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes May 17 (3 mins)		Moved by: Gabriel M Seconded by: Jenny Y  Yes: 12 No: 0 Abstain: 1
<b>3. Action Items</b>			

<p><b>4. Discussion and/or Information</b></p>	<p>a. 23-24 Meeting Modalities (8 mins)  b. Committee Representation Needed (5 mins)  c. 23-24 Goals (10 mins)</p>	<p><b>a. 23-24 Meeting Modalities (8 mins)</b></p> <p>DAS - District Academic Senate - has a new president. Matt Goldstein from COA is our new DAS president.</p> <p>ASCCC and President Goldstein have been in meetings requesting clarity on whether standing committees need to meet in person quorums as well. Only crystal clear legislative bodies: Board of Trustees and the Academic Senate.</p> <p>The Curriculum Committee very likely needs to meet quorum in person as well.</p> <p>It still isn't clear if our other standing committees which report to official committees need to meet in-person quorum (Assessment, Chairs Council, Roundtable, etc.)</p> <p>Until there is absolute clarity, we can operate with an understanding that our remote committee members can vote. Standing committees do not need to at this time meet in-person quorums to take action.</p> <p>We have requested the state Chancellor's office to provide a clear list of standing committees that require Brown Act in-person quorums.</p> <p>Our DAS wants all four colleges to follow the same policies.</p> <p>Can we be in the building in a separate room and be considered "in-person"? For now, we can at BCC until we are told we cannot -- we are unique in that we have a single building, so members can be considered on site/in-person.</p> <p><b>b. Committee Representation Needed (5 mins)</b></p> <p>We need faculty reps for our various committees. Please step up.</p> <p>Here are some committees that need faculty representation:</p> <p>Facilities and Health and Safety Committee  Technology Committee  OER Committee  Assessment Committee: we need a rep for Business/CIS and maybe assistance for Modern Languages.</p>
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			<p>Curriculum - we need ESOL, ASL, Business/CIS Career Ed Committee may need a counselor rep.</p> <p>If voting Senators cannot serve, please promote this need for faculty representation on committees to other faculty in your department.</p> <p><b>c. 23-24 Goals (10 mins)</b></p> <p>Last year's goals: BCC Academic Senate Goals (2022-2023)</p> <ol style="list-style-type: none"><li>1) Improve Recruitment &amp; Retention efforts to find new faculty leadership in Academic Senate and other committee spaces.</li><li>2) Improve our onboarding process for new full and part-time faculty. Support efforts to build a new faculty orientation with Academic Senate serving as a first step to orient faculty to processes and engagement.</li><li>3) Recruit student leaders to participate on Academic Senate Standing Committees.</li><li>4) Support Senate Standing Committee (Assessment, Curriculum, D.E., C.E., P.D., Affordable Materials, FASTT) work through regular reports at Senate Meetings.</li></ol> <p>-----</p> <p>Brainstorming ideas for this year:</p> <p>We should look at various buckets of money from areas like Guided Pathways, IEPI. As a Senate we should establish a voice in managing those budgets. We should know how these monies have been spent in recent years.</p> <p>We should do an audit of our faculty stipends and reassign time. We should also do an audit of how we use our space in the building, specifically office space.</p> <p>We should identify how we are spending fund 1 and see if we can move some expenditures to other buckets of money (GP, Lotto funds, etc.)</p>
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<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Assessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Chairs Council Report</li> <li>d. Professional Development Committee Report</li> <li>e. Distance Education Committee Report</li> <li>f. CE Committee Report</li> <li>g. Affordable Education Materials Report</li> <li>h. FASTT</li> <li>i. Teaching and Learning Center Report</li> <li>j. District Academic Senate Report</li> <li>k. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>	<p>a. Standing Committee Announcements (10 mins)</p>		<p><b>a. Standing Committee Announcements (10 mins)</b></p> <p>Curriculum: next time we will report out.</p> <p>Assessment: Please assess your course student learning outcomes by Spring 24 if they have not been assessed since 2019. Round 5 Assessment ends at the end of Spring 24. All courses need to be assessed by then.</p> <p>Assessment Committee is also launching a review of our Institutional Learning Outcomes. This is a college-wide effort. Participation and engagement is needed by all.</p> <p>Ethnic Studies Advisory Board needs to be formed.</p>
<p><b>6. Public Comment/Announcements</b></p>	<p>OPEN (5 mins)</p>		
<p><b>Meeting adjourned</b></p>	<p>1:25pm</p>		
<p><b>Next Meeting:</b></p>	<p>Sept. 20, 2023</p>		