**Preliminary Berkeley City College ACCJC Midterm Accreditation Report Timeline**

**Draft Report Team Members:**

* Chris Lewis, chair
* Stacey Shears, VPSS
* Phoumy Sayavong, researcher
* Catherine Nichols, CC Chair
* Nancy Cayton, Curriculum Specialist
* Kelly Pernell, Assessment Liaison
* Ari Krupnick/Laura Ruberto, Chair of Chairs
* Matthew Freeman, AS President
* Gianmarco Mazzella, ASBCC Student Rep

**Draft Evidence Team Members:**

* Chris Lewis
* Phoumy Sayavong
* Jeejun Bertuso

**Final Draft Formatting and Review**

* President Richardson
* Tom Rizza, PIO

**Additional Support**

* Charlotte Lee

**Link to Main “Live” Draft of Report:** [Midterm-Report-Draft 1.docx](https://peralta4.sharepoint.com/:w:/s/BCCAccreditationSteeringTeam/EbrdoIrMWN5MhF1Dm2TBYOUBNYQxO-k-vC1PUAc-oG2vvQ?e=DAzgQS)

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| Date | Activity and Personnel |
| 5/3/24 | Cabinet meeting w/ACCJC Interim Vice-President Virginia May  Highlights:     * Reviewed new ACCJC standards * Midterm Report expectations including deadline, format, etc.   (Review of the template)   * Other information from ACCJC * BCC Specific follow up items on 2 recommendations from the ISER 2020 (not necessary per ACCJC 9/15 email)   Handbook: [Accreditation Handbook - July 2024 (accjc.org)](https://accjc.org/wp-content/uploads/Accreditation-Handbook.pdf)  Forms and Templates: [Accreditation Handbook and Report Templates - ACCJC](https://accjc.org/accreditation-handbook-and-report-templates/)  BCC Liaison: Nickawanna Shaw |
| Monday, 9/16/24 | First working group meeting to begin draft report. Meetings will occur every two weeks until the end of the Fall semester. Section assignments made, templates and prior work reviewed. |
| Monday, 9/30/24 | Second workgroup meeting. Taskforce reviewed the Mendocino College midterm report as an example of a successful report using the same templates we are using. Task force then walked through the template question by question, brainstorming ideas for content and evidence. All questions now have a significant body of material that serves as an outline for the narratives. Each lead person will begin drafting narratives over the next three weeks. |
| Monday, 10/21/24 | Third workgroup meeting: first draft review of each section in preparation for sunshining through shared governance. Begin evidence alignment and linking to main document. |
| Wednesday, 11/6/24 | Academic Senate Progress Report/Comments on Draft |
| Thursday 11/7/24 | ASBCC Progress Report/Comments on Draft |
| Wednesday, 11/13/24 | Classified Senate Progress Report/Comments on Draft |
| Tuesday, 11/19/24 | Preliminary Draft/Gap Analysis sent out for review and comments to all stakeholders |
| Monday, 11/25/24 | Round Table Progress Report/Comments on Draft  (*complete draft by 10/17 to be shared with RT committee*) |
| Wednesday, 12/4/24 | **Final working draft completed** |
| Wednesday, 12/4/24 | Academic Senate Final Draft Presented to prepare for endorsement in January (or endorsement at this meeting) |
| Monday, 1/27/25 | Roundtable Final Draft Review |
| Wednesday, 1/29/25 | Presented to Academic Senate for Endorsement Vote (Special meeting) |
| Tuesday, 2/11/25 | Final Draft Ratified by BOT |
| March 2025 | **Final Draft Sent to ACCJC** |