



**TO:** Chief Student Services Officers  
California Community College Student Affairs Association  
Title IX Coordinators  
Student Senate for California Community Colleges

**FROM:** Vice Chancellor Rebecca Ruan-O'Shaughnessy, Equitable Student Learning, Experience and Impact Office

**RE:** Assembly Bill 2683 (2021) Postsecondary education: sexual violence and harassment: training and resources

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This memo provides information about required college actions to comply with Assembly Bill (AB) 2683 regarding sexual violence and harassment training and resources for students.

### **Background**

Under existing law, California community colleges are required to provide students with educational and preventive information about sexual violence as part of their campus orientations. Additionally, each California community college must post this information on their campus website, ensuring that students have easy access to these important resources and guidelines.

### **AB 2683 Required Implementation Actions**

Beginning on Sept. 1, 2024, and each year thereafter, this bill will require each California community college to, (1) annually train its students on sexual violence and sexual harassment as part of established campus orientations, (2) require students attending the college to self-certify that they have completed their annual training within six months of the beginning of the academic year, and (3) post educational and preventive information on sexual violence and sexual harassment on its campus internet website. The annual training and posted information for students must cover all of the following topics:

- Contact information of the college Title IX coordinator.
- Common facts and myths about the causes of sexual violence and sexual harassment.
- What constitutes sexual violence and sexual harassment, including information on how to file internal administrative complaints with the institution of higher education and how to file criminal charges with local law enforcement officials.
- The availability of, and contact information for, campus and community resources for students who are victims of sexual violence and sexual harassment.
- Methods of encouraging peer support for victims and the imposition of sanctions on offenders.

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- Information regarding campus, criminal and civil consequences of committing acts of sexual violence and sexual harassment.
- Statistics on the prevalence of sexual harassment and sexual violence in the educational setting, and the differing rates at which students experience sexual harassment and sexual assault in the educational setting based on their race, sexual orientation, disability, gender and gender identity. \*

\*Statistics are not required to be posted on the campus internet website.

### **Policy and Regulatory Development**

Colleges are required to develop and update their campus policies to encourage students to report any campus crimes involving sexual violence to the appropriate campus authorities. AB 2683 also encourages each campus to adopt policies to eliminate barriers for victims who come forward to report sexual assaults, and to advise students regarding these policies. These policies may include, but are not necessarily limited to, exempting the victim from campus sanctions for being in violation of any campus policies, including alcohol or substance abuse policies or other policies of the campus, at the time of the incident.

The Chancellor's Office is required to develop and adopt Title 5 regulations setting forth procedures for the implementation by each community college.

### **Sexual Violence and Harassment Training Resources**

The California Community Colleges Chancellor's Office has completed the development of video modules to support compliance with AB 2683. These resources are designed to assist colleges with meeting the training and informational requirements outlined in the bill. In collaboration with Title IX and Student Life departments, we have created five video modules to address various aspects of sexual violence and harassment training. These student-facing modules are available for download (click on each title to download).

1. **[Sexual Harassment Prevention at Your Community College Compliance Module](#)**: This module provides the required content in a condensed format focusing on how to recognize and prevent sexual violence and harassment. This module also includes statistics on the prevalence and differing rates at which students experience sexual violence and harassment.
2. **[Understanding Sexual Harassment and Its Impacts](#)**
3. **[Preventing Sexual Harassment](#)**
4. **[Recognizing and Responding to Sexual Harassment](#)**
5. **[The Title IX Experience](#)**

To customize the modules with school information or a QR code linked to the college website, follow the steps below.

1. Open the attached PDF or JPG template in Acrobat or a photo editing program.
2. Generate a QR code using a service of your choice (e.g., bit.ly, TinyURL, Canva or QR Code Monkey).

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3. Paste the image onto the white shape in the template using a transparent PNG or JPG with a white background and save the file as a JPG image.
4. Download and open the training module in a video editor (e.g., Adobe Premiere, Windows Movie Maker, iMovie, or Adobe Express).
5. Insert the image in the blank section at the end of the video and save the edited file.

**Title IX Listserv**

The Chancellor's Office has established a listserv for Title IX Officers platform to facilitate collaboration. Please use this link to subscribe: [Title IX Listserv](#).

If you have any questions regarding this memo, please feel free to send them to [TitleIX@CCCCO.edu](mailto:TitleIX@CCCCO.edu).