

#### **Program Overview**

Please verify the mission statement for your program. If there is no mission statement listed, please add it here.

Laney College's Cosmetology program was started and funded in 1954. Cosmetology was first
offered at Laney Trade Technical and has since become a part of the Vocational Technology
Programs division; one of sixteen programs, supported by advisory councils. The curriculum
offers instruction to both men and women in various aspects of cosmetology; one of the
regulating agencies to the program is the State of California Department of Consumers Affairs
– Board of Barbering and Cosmetology as well as the Western Association of Schools and
Colleges. The program prepares students for employment in this industry and the
examination for licensure through the Department of Consumers Affairs, Boars of Barbering
and Cosmetology.

List your Faculty and/or Staff

DEPARTMENT CO-CHAIRS
Elvira Kantorov
Sydney Thomas-Windham
Deria Beshears
LaTonya Carpenter
Vikki Chavez
Helen Curry
Kim Ly
Elena Pingree
Petra Maria Schontges
Rosalinda Solis
Marcie Bias
Rhonda Goodbeer
Bruce Lazarus
Curley Wikkeling-Miller
Program Assistant
Louis Goltz

The Program Goals below are from your most recent Program Review or APU. If none are listed, please add your most recent program goals. Then, indicate the status of this goal, and which College and District goal your program goal aligns to. If your goal has been completed, please answer the follow up question regarding how you measured the achievement of this goal.

- 1. Increase passing rate at the State board- ongoing
- 2. Secure employment for students creating partnership with employers ongoing
- 3. Revise learning objectives completed
- 4. Revise curriculum in progress
- 5. Add new classes in progress

All of our goals relate to Institutional outcomes of career technical education and personal and professional development

Describe your current utilization of facilities, including labs and other space

Our facilities are used from 7:30 am until 10:00 pm Monday – Saturday for theory and lab classes, we served almost 200 students per semester.

### Program Update

		Semester		- 11	Academic Y	ear	•	ubject								Gender	
		All		$\sim$	All		~	All		$\sim$						All	
																Age	
Colleg	e Comp	letion & Retention	Rates					Subject A	rea Cor	mpletion & Re	tention Rates					All	
♦ Comp	letion Rati	e ◆Retention Rate						Completion	on Rate ┥	Retention Rate							
																Ethnicit	ty
80%		•	+		•			80%	82.59		•		82.6%	_			
	82	.5%	82.2%		82.6%				82.59	0	82.2%		02.6%	•		All	
			69.6%		70.3%						69.6%		70.3%	6			
70%	68.	.1%						70%	68.19	6							
	201	5-16	2016-17		2017-18				2015-1	16	2016-17		2017-1	18			
By College								By Subject									
Semester		College	No of Sections		Completion Rate	Retention Rate	^		Term	SUBJECT	No of Sections	Census Enrl	Completion Rate	Retention Rate	^		
Semester	-	-	Sections	Enrl	Rate	Rate	^		Term	SUBJECT		Enrl	Rate	Rate	-	DSPS	
	• 1182	College Berkeley City College College of Alameda					^	Semester	Term • 1182		Sections	Enrl 210	Rate 91.9 %	Rate 93.8 %	^		
Semester Spring 18	1182 1182	Berkeley City College	Sections 486	Enrl 14384	Rate 66.4 %	Rate 78.6 %		Semester Spring 18	Term • 1182 1182 1182	ADAM ADJUS AFRAM	Sections 8	Enrl 210 443	Rate 91.9 % 65.2 %	Rate 93.8 % 86.0 %	^	DSP5	
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### Program Update Power BI dashboard

Using the dashboard, review and reflect upon the data for your program. Describe any significant changes and discuss what the changes mean to your program. Consider whether performance gaps exist for disproportionality impacted students. Focus upon the most recent year and/or the years since your last comprehensive program review. Cite data points from the dashboard to support your answer.

No gaps exist for students. Program success and retention results have increased since 2016 . Spring 2016 - Success 79.2%, Retention 85.2% Spring 2017 - Success 80.8%, Retention 87.5% Spring 2018 -Success 82,4%, Retention 88.8% Program has not experienced any decline in success or retention data. Number of certificates awarded declined in the years between 2015 and 2018 due to overall low enrollment rate for the college.

Describe the department's progress on Student Learning Outcomes (SLOs) and/or Administrative Unit Outcomes (AUOs) since the last Program Review/APU. If your discipline offers a degree or certificate, please describe the department progress on Program Learning Outcomes (PLOs).

Although assessments are done on a regular basis , but the department has not progressed in documenting assessment results. We know that students are able to achieve PLO outcomes because students are successfully pasing the licensing exam

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Brief description of funded request	Source (any additional	Total Award	Outcome/Accomplishment
	award outside your base allocation)	Amount	
Shampoo chairs – 8	Perkins	\$2720	received
Mannequin dryer - 1		\$1000	received
Rolling carts - 3		\$700	
Instructional DVD -		\$1500	received
Facials steamers – 15		\$1050	received
Office chairs - 4		\$900	received
New shampoo bowls –		7,910	received
Floor mats – 4		\$480	
		3480 4500	received
Stand bonnet Dryers –			received
Distilled water dispenser		\$500 ¢150	received
Paraffin warmer – 3		\$150 \$200	
Wood lamp		\$300	received
Towel warmer cabinets (2)		\$300	received
Skinny shelves (instructor's office		4	
2)		\$400	
Intercom system for		\$2,000	
reception area Trash cans		\$1200	received
(4)		\$500	
A face model with muscles and		\$800	
nerves			
Towels		\$200	received
Hair steamer			
То			
tal			
Amount			
Requested		\$16,010	
			All received items are used
			for instruction and students
			success.
Total Amount Requested			
\$ <b>16,010</b>			
	I	f	

Describe the outcomes and accomplishments from previous year's funded resource allocation request.

## Prioritized Resource Requests Summary

In the boxes below, please add resource requests for your program. If there are no resource requested, leave the boxes blank.

Resource Category	Description/Justification	Estimated Annual Salary Costs	Estimated Annual Benefits Costs	Total Estimated Cost
Personnel: Classified Staff	Two permanent positions of Lab Technician (day and evening program)	\$80,000 for 2 positions		100,000
Personnel: Student Worker		\$12,000 per		15,000

	One position of student worker	year	
Personnel: Part Time Faculty	2 part time faculty	\$25,000 each per year	60,000
Personnel: Full Time Faculty	1 full time position	\$70,000	100,000

Resource Category	Description/Justification	Total Estimated Cost
Professional Development: Department wide PD needed	Instructor training – Milady master certification	25,000
Professional Development: Personal/Individual PD needed	Stipends for instructors for curriculum development	5,000

## Prioritized Resource Requests Summary - Continued

Resource Category	Description/Justification	Total Estimated Cost
Supplies: Software	Milady cosmetology haircutting curriculum system System to record student hours and operations	5,000 8,000
Supplies: Books, Magazines, and/or Periodicals	Modern salon magazine, Styling books	1,000

Supplies: Instructional Supplies	Product, equipment, furniture	20,000
Supplies: Non-Instructional Supplies	Stationery	8,000
Supplies: Library Collections	Text books and cosmetology related materials	1,000

Resource Category	Description/Justification	Total Estimated Cost
Technology & Equipment: New	Lap tops	1,500
Technology & Equipment: Replacement	server	1,000

# Prioritized Resource Requests Summary - Continued

Resource Category	Description/Justification	Total Estimated Cost
Facilities: Classrooms	Separate classroom for theory instructions	
Facilities: Offices	New desks, file cabinets for instructors	20,000

Facilities: Labs	Replace stations, redesign lab classroom, replace floor, replace plumbing	100,000
Facilities: Other	Increase storage space	

Resource Category	Description/Justification	Total Estimated Cost
Library: Library materials		
Library: Library collections		

Resource Category	Description/Justification	Total Estimated Cost
OTHER		