



**PERALTA COMMUNITY COLLEGE DISTRICT
Bond Measures Oversight Committee**

MINUTES

Wednesday, October 13, 2021

5:30 pm – 7:00 pm

Meeting was conducted via Zoom video conference.

A YouTube recording of the meeting is available here: https://youtu.be/Z_Uj5uibfzs

Bond Measures Oversight Committee Meeting Attendance

Committee Members	Invited Guests
Andrea Dawson (Chair) <i>Senior Citizen's Organization</i>	PCCD Finance & Administration Department Representative – Adil Ahmed
Marcus Crawley <i>Taxpayer Organization</i>	AECOM Representative – Keith Kajiya
Yusef Herbert <i>Business Organization</i>	
Patricia Ellis <i>At-Large Member</i>	
Benjamin Scott -Absent <i>Community College Supporter</i>	
Vacant Seat <i>At-Large Member</i>	
Vacant Seat <i>Student Member</i>	

AGENDA

1. Meeting called to order at 5:35 PM by Chair Dawson
 - a. Motion by Member Crawley: Formally approve future agendas at beginning of each meeting. Motion passed by unanimous vote.
2. Approve Minutes from June 9, 2021 meeting.
 - a. Postponed to next meeting.
3. Public comment.
 - a. Motion by Member Crawley: Add specific item on meeting agenda “Public Comments – Non-Agenda Items”. Motion passed unanimously.
4. Bond status and program spending update. (AECOM)
 - a. Dave Olson, Backstrom, McCarley, & Berry Co. (bond sales), reviewed BMOC responsibilities and explained the focus on leveraging State matching funds.
 - b. Keith Kajiya, AECOM, provided overview of current projects and program direction; and explained interaction with Bond Counsel if a question arises about whether a project is bond funded or routine maintenance.

- c. **Dave Olson added clarity on the relation of a project's useful life to bond sales.**
 - d. **Going forward, AECOM will include metrics on project square footage that help evaluate against baselines.**
- 5. **2019/2020 CBOC Public Report**
 - a. **Continued to next meeting.**
- 6. **Committee membership update**
 - a. **PCCD Marketing Department recently sent out a public request for interested parties.**
 - b. **Public attendee commented that small local businesses need more transparency on opportunities.**
- 7. **Next meeting Agenda recommendations**
 - a. **Vice Chair election**
 - b. **Subcommittee on website**
 - c. **Presentation on Small Local Emerging Business (SLEB) initiative**
- 8. **Future meetings schedule**
 - a. **Monthly: 11/10/21; 12/8/21; 1/12/22**
- 9. **New Business.**
 - a. **Introduced additional BMOC administrative support**
- 10. **Meeting adjourned at 7:10 PM**